

Harrisville Central School Board of Education
Reorganizational & Regular Monthly Meeting
July 7, 2014

Present: Jan Mosher, James Sullivan, Cory Bearor, Cynthia Bancroft, Denise Avallone, Tennille Schmitt
Also Present: Mr. Rob Finster, Mr. George Merritt, Mr. Eric Luther, Parish Atkinson

Jan Mosher was appointed President Pro Tempore.

Motion made by: Denise Avallone Seconded by: Tennille Schmitt

Voting Results: YES 5 NO 0 ABSTAIN 0

J. Sullivan	Yes	D. Avallone	Yes
C. Bearor	Yes	C. Bancroft	Yes
T. Schmitt	Yes		

1.0 President Pro Tempore Jan Mosher called the reorganizational meeting to order at 6:31 PM.

2.0 Administration of Oath of Faithful Performance in Office Ms. Autumn Frazee-Stearne administered oath to Mrs. Jan Mosher, Mrs. Tennille Schmitt and newly elected Board Member, Parish Atkinson.

3.0 Election of Officers

3.1 Jan Mosher nominated for President of Board of Education

Motion made by: Denise Avallone Seconded by: James Sullivan

Voting Results: YES 6 NO 0 ABSTAIN 0

J. Sullivan	Yes	D. Avallone	Yes
C. Bearor	Yes	C. Bancroft	Yes
T. Schmitt	Yes	P. Atkinson	Yes

3.2 Cory Bearor nominated for Vice-President of Board of Education

Motion made by: Tennille Schmitt Seconded by: James Sullivan

Voting Results: YES 6 NO 0 ABSTAIN 0

J. Sullivan	Yes	D. Avallone	Yes
P. Atkinson	Yes	C. Bancroft	Yes
T. Schmitt	Yes	P. Atkinson	Yes

3.3 The Oath of Faithful Performance in Office was administered to the President and Vice-President of the Board of Education by Autumn Frazee-Stearne.

4.0 Appointment of Officers for the 2014-2015 School Year

4.1 RESOLVED to adopt a resolution appointing Autumn Frazee-Stearne as Central Treasurer/Extra-Curricular Activity Account Treasurer for the 2014-2015 school year with a stipend of \$1,233.00.

Motion made by: Cynthia Bancroft Seconded by: Denise Avallone

Voting Results: YES 7 NO 0 ABSTAIN 0

J. Sullivan	Yes	D. Avallone	Yes
C. Bearor	Yes	C. Bancroft	Yes
T. Schmitt	Yes	J. Mosher	Yes
P. Atkinson	Yes		

4.2 RESOLVED to adopt a resolution appointing Dixie Dickinson as District Treasurer for the 2014-2015 school year with a stipend of \$3,629.00.

Motion made by: Cynthia Bancroft Seconded by: Denise Avallone

Voting Results: YES 7 NO 0 ABSTAIN 0

J. Sullivan	Yes	D. Avallone	Yes
C. Bearor	Yes	C. Bancroft	Yes
T. Schmitt	Yes	J. Mosher	Yes
P. Atkinson	Yes		

4.3 RESOLVED to adopt a resolution appointing Autumn Frazee-Stearne as Deputy District Treasurer for the 2014-2015 school year with no additional stipend.

Motion made by: Cynthia Bancroft Seconded by: Tennille Schmitt

Voting Results: YES 7 NO 0 ABSTAIN 0

J. Sullivan	Yes	D. Avallone	Yes
C. Bearor	Yes	C. Bancroft	Yes
T. Schmitt	Yes	J. Mosher	Yes
P. Atkinson	Yes		

4.4 RESOLVED to adopt a resolution appointing Emily LaPlatney as District Tax Collector for the 2014-2015 school year at a salary of \$2,646.00.

Motion made by: Tennille Schmitt Seconded by: James Sullivan

Voting Results: YES 7 NO 0 ABSTAIN 0

J. Sullivan	Yes	D. Avallone	Yes
C. Bearor	Yes	C. Bancroft	Yes
T. Schmitt	Yes	J. Mosher	Yes
P. Atkinson	Yes		

4.5 RESOLVED to adopt a resolution appointing Laura Atkinson as the Internal Claims Auditor for the 2014-2015 school year at a rate of \$10 per hour.

Motion made by: Tennille Schmitt Seconded by: Cory Bearor

Voting Results: YES 7 NO 0 ABSTAIN 0

J. Sullivan	Yes	D. Avallone	Yes
C. Bearor	Yes	C. Bancroft	Yes
T. Schmitt	Yes	J. Mosher	Yes
P. Atkinson	Yes		

4.6 Oath of Faithful Performance in Office to above officers administered by Autumn Frazee-Stearne.

4.7 Oath of Office administered to the School Superintendent by Autumn Frazee-Stearne.

5.0 Other Appointments for 2014-2015 School Year

5.0 RESOLVED to adopt a resolution approving all of the following appointments for the 2014-2015 School Year:

Motion made by: Cory Bearor Seconded by: Denise Avallone

Voting Results: YES 7 NO 0 ABSTAIN 0

J. Sullivan Yes D. Avallone Yes

C. Bearor Yes C. Bancroft Yes

T. Schmitt Yes J. Mosher Yes

P. Atkinson

5.1 Lewis County General Hospital as School Medical Provider at a fee of \$8,000.

5.2 Mare Reitz of Ferrara, Fiorenza, Larrison, Barrett & Reitz, P.C. as School Attorney at \$195.00 per hour for partners and senior associates, \$150.00 to \$175.00 per hour for junior associates, \$75.00 per hour for paralegals, and \$115.00 for law clerks plus disbursements.

5.3 Autumn Frazee-Stearne as the Central Treasurer /Extra-Curricular Activity Account at a stipend of \$1,233.00.

5.4 Julie Chartrand as the Attendance Officer at no additional stipend.

5.5 Bowers, Inc., Watertown, NY as Independent Auditors with an annual retainer not to exceed \$11,400.00.

5.6 Julie Chartrand as Records Access Officer and Records Management Officer at no additional stipend.

5.7 Rick Chartrand as Asbestos Designee at no additional stipend.

5.8 Robert Finster, Superintendent, as Purchasing Agent.

5.9 Sue Ward as CSE/CPSE/504 Additional Parent Representative.

5.10 Sue Ward as Surrogate Parent.

5.11 Eric Luther as CSE Chairperson for the purpose of Special Education Referrals.

5.12 Robert Finster, Superintendent, as Dignity for All Students Office.

6.0 Designations

6.1 RESOLVED to adopt a resolution designating Community Bank, N.A., as the Official Bank Depository for the 2014-2015 School Year.

Motion made by: Denise Avallone Seconded by: Cory Bearor

Voting Results: YES 7 NO 0 ABSTAIN 0

J. Sullivan Yes D. Avallone Yes

C. Bearor Yes C. Bancroft Yes

T. Schmitt Yes J. Mosher Yes

P. Atkinson Yes

6.2 RESOLVED to adopt a resolution approving the following schedule of Regular Board of Education Meetings for the 2014-2015 School Year:

July 7, 2014 January 12, 2015

August 11, 2014 February 10, 2015

September 8, 2014 March 9, 2015

October 13, 2014 April 13, 2015

November 10, 2014 May 12, 2015

December 8, 2014 June 8, 2015

Motion made by: Tennille Schmitt Seconded by: Cory Bearor

Voting Results: YES 7 NO 0 ABSTAIN 0

J. Sullivan Yes D. Avallone Yes

C. Bearor Yes C. Bancroft Yes

T. Schmitt Yes J. Mosher Yes

P. Atkinson Yes

6.3 RESOLVED to adopt a resolution designating the Watertown Daily Times for all official postings for the 2014-2015 School Year.

Motion made by: Cory Bearor Seconded by: Tennille Schmitt

Voting Results: YES 7 NO 0 ABSTAIN 0

J. Sullivan Yes D. Avallone Yes

C. Bearor Yes C. Bancroft Yes

T. Schmitt Yes J. Mosher Yes

P. Atkinson Yes

7.0 Authorizations

7.1 RESOLVED to adopt a resolution authorizing the Superintendent of Schools to certify payrolls for the 2014-2015 School Year.

Motion made by: Cory Bearor Seconded by: Tennille Schmitt

Voting Results: YES 7 NO 0 ABSTAIN 0

J. Sullivan Yes D. Avallone Yes

C. Bearor Yes C. Bancroft Yes

T. Schmitt Yes J. Mosher Yes

P. Atkinson Yes

7.2 RESOLVED to adopt a resolution authorizing the Superintendent of Schools to approve attendance to staff members at conferences, conventions, and workshops for the 2014-2015 School Year.

Motion made by: Cory Bearor Seconded by: James Sullivan

Voting Results: YES 7 NO 0 ABSTAIN 0

J. Sullivan Yes D. Avallone Yes

C. Bearor Yes C. Bancroft Yes

T. Schmitt Yes J. Mosher Yes

P. Atkinson Yes

7.3 RESOLVED to adopt a resolution authorizing the following Petty Cash Funds for the 2014-2015 School Year: a) \$100.00 for the Elementary School to be supervised by Dixie Dickinson and b) \$100.00 for the Secondary School to be supervised by Autumn Frazee-Stearne.

Motion made by: Cory Bearor Seconded by: Denise Avallone

Voting Results: YES 7 NO 0 ABSTAIN 0
J. Sullivan Yes D. Avallone Yes
C. Bearor Yes C. Bancroft Yes
T. Schmitt Yes J. Mosher Yes
P. Atkinson Yes

7.4 RESOLVED to adopt a resolution authorizing the District Treasurer and Deputy District Treasurer to sign checks for the 2014-2015 School Year.

Motion made by: James Sullivan Seconded by: Cory Bearor

Voting Results: YES 7 NO 0 ABSTAIN 0
J. Sullivan Yes D. Avallone Yes
C. Bearor Yes C. Bancroft Yes
T. Schmitt Yes J. Mosher Yes
P. Atkinson Yes

7.5 RESOLVED to adopt a resolution authorizing the Superintendent of Schools to approve budget transfers as deemed necessary for the 2014-2015 School Year.

Motion made by: Cory Bearor Seconded by: Tennille Schmitt

Voting Results: YES 7 NO 0 ABSTAIN 0
J. Sullivan Yes D. Avallone Yes
C. Bearor Yes C. Bancroft Yes
T. Schmitt Yes J. Mosher Yes
P. Atkinson Yes

7.6 RESOLVED to adopt a resolution authorizing the Superintendent of Schools to apply for federal and state grants in aid for the 2014-2015 School Year.

Motion made by: Tennille Schmitt Seconded by: Denise Avallone

Voting Results: YES 7 NO 0 ABSTAIN 0
J. Sullivan Yes D. Avallone Yes
C. Bearor Yes C. Bancroft Yes
T. Schmitt Yes J. Mosher Yes
P. Atkinson Yes

7.7 RESOLVED to adopt a resolution authorizing the President and Vice-President of the Board of Education to appoint the Impartial Hearing Office to preside over Special Education Hearing pursuant to 8 NYCRR 200.5 for the 2014-2015 School Year.

Motion made by: Denise Avallone Seconded by: Tennille Schmitt

Voting Results: YES 7 NO 0 ABSTAIN 0
J. Sullivan Yes D. Avallone Yes
C. Bearor Yes C. Bancroft Yes
T. Schmitt Yes J. Mosher Yes
P. Atkinson Yes

8.0 RESOLVED to adopt a resolution authorizing the use of the Faithful Performance Blanket Bond in Lieu of specific official undertakings for all persons and positions required by law or regulations to be bonded for the 2014-2015 School Year.

Motion made by: Cory Bearor Seconded by: James Sullivan

Voting Results: YES 7 NO 0 ABSTAIN 0
J. Sullivan Yes D. Avallone Yes
C. Bearor Yes C. Bancroft Yes
T. Schmitt Yes J. Mosher Yes
P. Atkinson Yes

9.0 RESOLVED to adopt a resolution to readopt all Policies and Code of Ethics as they exist for the 2014-2015 School Year.

Motion made by: Cory Bearor Seconded by: Tennille Schmitt

Voting Results: YES 7 NO 0 ABSTAIN 0
J. Sullivan Yes D. Avallone Yes
C. Bearor Yes C. Bancroft Yes
T. Schmitt Yes J. Mosher Yes
P. Atkinson Yes

10.0 RESOLVED to adopt a resolution to establish the mileage reimbursement rate at \$.49 per mile for the 2014-2015 School Year.

Motion made by: Tennille Schmitt Seconded by: Denise Avallone

Voting Results: YES 7 NO 0 ABSTAIN 0
J. Sullivan Yes D. Avallone Yes
C. Bearor Yes C. Bancroft Yes
T. Schmitt Yes J. Mosher Yes
P. Atkinson Yes

11.0 RESOLVED to adopt a resolution to establish the substitute teacher rates as \$75.00/day for non-certified with an additional \$5.00/day after five (5) days and \$80.00/day for certified teachers with an additional \$15/day after five (5) days for the 2014-2015 School Year.

Motion made by: Denise Avallone Seconded by: Cynthia Bancroft

Voting Results: YES 7 NO 0 ABSTAIN 0
J. Sullivan Yes D. Avallone Yes
C. Bearor Yes C. Bancroft Yes
T. Schmitt Yes J. Mosher Yes
P. Atkinson Yes

12.0 RESOLVED to adopt a resolution to establish the substitute clerical and substitute school nurse rate of \$10 per hour for the 2014-2015 School Year.

Motion made by: Denise Avallone Seconded by: Tennille Schmitt

Voting Results: YES 7 NO 0 ABSTAIN 0

J. Sullivan	Yes	D. Avallone	Yes
C. Bearor	Yes	C. Bancroft	Yes
T. Schmitt	Yes	J. Mosher	Yes
P. Atkinson	Yes		

13.0 RESOLVED to adopt a resolution to establish the substitute aide/monitor rate as \$8.00/hour for the first five (5) days and \$8.75/hour thereafter for the 2014-2015 School Year.

Motion made by: Cory Bearor Seconded by: Tennille Schmitt

Voting Results: YES 7 NO 0 ABSTAIN 0

J. Sullivan	Yes	D. Avallone	Yes
C. Bearor	Yes	C. Bancroft	Yes
T. Schmitt	Yes	J. Mosher	Yes
P. Atkinson	Yes		

14.0 RESOLVED to adopt a resolution to establish the substitute bus run rate of \$25.00/run for the 2014-2015 School Year.

Motion made by: Cynthia Bancroft Seconded by: Cory Bearor

Voting Results: YES 7 NO 0 ABSTAIN 0

J. Sullivan	Yes	D. Avallone	Yes
C. Bearor	Yes	C. Bancroft	Yes
T. Schmitt	Yes	J. Mosher	Yes
P. Atkinson	Yes		

15.0 RESOLVED to adopt a resolution approving Robert Finster as the Harrisville Central School District Representative to the St. Lawrence-Lewis Counties School District Employees Medical Plan and Worker's Compensation Board of Directors Plan for the 2014-2015 School Year.

Motion made by: Cynthia Bancroft Seconded by: Denise Avallone

Voting Results: YES 7 NO 0 ABSTAIN 0

J. Sullivan	Yes	D. Avallone	Yes
C. Bearor	Yes	C. Bancroft	Yes
T. Schmitt	Yes	J. Mosher	Yes
P. Atkinson	Yes		

16.0 RESOLVED to adopt a resolution approving Harrisville Central School's participation in the St. Lawrence-Lewis Cooperative Purchasing Program for the 2014-2015 School Year.

Motion made by: Cory Bearor Seconded by: Tennille Schmitt

Voting Results: YES 7 NO 0 ABSTAIN 0

J. Sullivan	Yes	D. Avallone	Yes
C. Bearor	Yes	C. Bancroft	Yes
T. Schmitt	Yes	J. Mosher	Yes
P. Atkinson	Yes		

Meeting was adjourned at 7:05 PM.

Motion Made by: Denise Avallone Seconded by: James Sullivan

Voting Results: YES 7 NO 0 ABSTAIN 0

J. Sullivan	Yes	D. Avallone	Yes
C. Bearor	Yes	C. Bancroft	Yes
T. Schmitt	Yes	J. Mosher	Yes
P. Atkinson	Yes		

Regular Meeting – July 7, 2014

1.0 President Jan Mosher called the regular meeting to order at 7:05 PM.

2.0 CONSENT AGENDA

RESOLVED to adopt a single resolution approving the following routine items:

2.1 Preliminary Actions & Business Operations

- A. Additions to and Approval of Agenda
- B. Approval of Minutes
- C. Consideration of Claims
- D. Treasurer's Report - None
- E. Student Activities Report
- F. Claims Auditor Report – April and May, 2014

Motion Made by: Denise Avallone Seconded by: James Sullivan

Voting Results: YES 7 NO 0 ABSTAIN 0

J. Sullivan	Yes	D. Avallone	Yes
C. Bearor	Yes	C. Bancroft	Yes
T. Schmitt	Yes	J. Mosher	Yes
P. Atkinson	Yes		

3.0 PUBLIC PARTICIPATION – 2 attendees signed in.

3.1 Lynette Fowler read a letter to the Board asking them to hear her but explained that she wanted nothing from anyone. She wanted to discuss a recent incident with a specific staff member naming Dorothy Kramer as one who has had "several negative problems" with both of her children over the years and one specific

incident which took place in school during the last week of school resulting in the suspension of her son. She explained that administration handled the situation in what she described as a bit over the top but lead her to believe on the phone that the incident was not a big deal. She explained that much to her surprise she received a phone call from State Police well after the incident that Mrs. Kramer was pressing criminal charges and that it was her opinion that she had enough information about incidents involving Mrs. Kramer to go forward with her own harassment charges. After hearing Lynette out entirely, President Jan Mosher explained that the Board would discuss this further in executive session and that she felt that all Board members were surprised by this; being the first they had heard of the situation.

3.2 Old Business – None

4.0 Committee Report(s) – None

5.0 New Business

5.1 Superintendent’s Report – Administration will ask teachers to attend training over the summer on topic of Data Driven Instruction (DDI).

- A. Maintenance Report - Tennille requested that playground be maintained over the summer so the little kids can play during summer league games
- B. Transportation/Bus Garage Report
- C. Enrollment Report
- D. Health Office Report
- E. Annual Library Report

5.2 Pre-K and 6-12 Principal’s Reports/Presentation- Presentation of 2013-2014 academic results and goal setting for 2014-2015 School Year.

5.3 RESOLVED to adopt a resolution approving Tuesday and Wednesday, September 2 and 3, 2014; Tuesday, November 11, 2014 (half day); Friday, January 20, 2015; Friday, March 20, 2015; and Monday, May 18, 2015 (1/2 day) for Staff Development Days.

Motion made by: Cory Bearor Seconded by: Denise Avallone

Voting Results: YES 7 NO 0 ABSTAIN 0			
J. Sullivan	Yes	D. Avallone	Yes
C. Bearor	Yes	C. Bancroft	Yes
T. Schmitt	Yes	J. Mosher	Yes
P. Atkinson	Yes		

Executive Session

RESOLVED to adopt a resolution approving going into Executive Session for the purpose of personnel.

Motion made by: Cory Bearor Seconded by: Tennille Schmitt

Voting Results: YES 7 NO 0 ABSTAIN 0			
J. Sullivan	Yes	D. Avallone	Yes
C. Bearor	Yes	C. Bancroft	Yes
T. Schmitt	Yes	J. Mosher	Yes
P. Atkinson	Yes		

The board entered executive session at 7:33 PM for the purpose of personnel.

The board returned at 8:53 PM.

5.4 RESOLVED to adopt a resolution approving the following CSE recommendations: #783, #283, #1402, #623

Motion made by: Denise Avallone Seconded by: Tennille Schmitt

Voting Results: YES 7 NO 0 ABSTAIN 0			
J. Sullivan	Yes	D. Avallone	Yes
C. Bearor	Yes	C. Bancroft	Yes
T. Schmitt	Yes	J. Mosher	Yes
P. Atkinson	Yes		

5.5 RESOLVED to adopt a resolution approving the following CSE 504 recommendations: #97, #0537, #1021

Motion made by: Cynthia Bancroft Seconded by: Denise Avallone

Voting Results: YES 7 NO 0 ABSTAIN 0			
J. Sullivan	Yes	D. Avallone	Yes
C. Bearor	Yes	C. Bancroft	Yes
T. Schmitt	Yes	J. Mosher	Yes
P. Atkinson	Yes		

6.0 Personnel

6.1 RESOLVED to adopt a resolution accepting the retirement of Billie J. Manchester as Cleaner effective August 1, 2014, with regret.

Motion made by: Cory Bearor Seconded by: James Sullivan

Voting Results: YES 7 NO 0 ABSTAIN 0			
J. Sullivan	Yes	D. Avallone	Yes
C. Bearor	Yes	C. Bancroft	Yes
T. Schmitt	Yes	J. Mosher	Yes
P. Atkinson	Yes		

6.2 RESOLVED to adopt a resolution approving Susan M. Smith for the Bus Driver Training Program.

Motion made by: Cynthia Bancroft Seconded by: Denise Avallone

Voting Results: YES 7 NO 0 ABSTAIN 0			
J. Sullivan	Yes	D. Avallone	Yes
C. Bearor	Yes	C. Bancroft	Yes
T. Schmitt	Yes	J. Mosher	Yes
P. Atkinson	Yes		

7.0 Information and Correspondence

8.0 Meeting was adjourned at 8:56 PM.

Harrisville Central School Board of Education
Reorganizational & Regular Monthly Meeting
July 7, 2014

Motion Made by: Denise Avallone

Seconded by: Tennille Schmitt

Voting Results: YES 7 NO 0 ABSTAIN 0

J. Sullivan	Yes	D. Avallone	Yes
C. Bearor	Yes	C. Bancroft	Yes
T. Schmitt	Yes	J. Mosher	Yes
P. Atkinson	Yes		

Respectively Submitted,



Autumn Stearne, District Clerk