

BOARD OF EDUCATION
REORGANIZATIONAL AND REGULAR MEETING
July 8, 2019 at 5:30 p.m.

Present: Jan Mosher, Cory Bearor, Parish Atkinson, Kathy Felio, Heidi McIntosh and Tennille Schmitt
Also Present: Robert Finster, Superintendent; Eric Luther, High School Principal; Rebecca Phillips, Assistant Business Manager; Jolie Snider, District Clerk.

Excused: Denise Avallone

- Jan Mosher, President Pro Tempore called the Reorganizational Meeting to order at 5:34 p.m.
- Administration of Oath of Faithful Performance in Office to Newly Elected Board Members – Jolie Snider administered oath to Jan Mosher, Kathy Felio and Tennille Schmitt.
- Election of Officers:

Jan Mosher was nominated for President of the Board of Education

Motion made by:	Cory Bearor	Seconded by:	Kathy Felio
Voting Results:	YES: 5	NO: 0	ABSTAIN: 0
C. Bearor	Yes	H. McIntosh	Yes
P. Atkinson	Yes	T. Schmitt	Yes
K. Felio	Yes		

Cory Bearor was nominated for Vice President of the Board of Education

Motion made by:	Kathy Felio	Seconded by:	Heidi McIntosh
Voting Results:	YES: 5	NO: 0	ABSTAIN: 0
J. Mosher	Yes	H. McIntosh	Yes
P. Atkinson	Yes	T. Schmitt	Yes
K. Felio	Yes		

The Oath of Faithful Performance in Office was administered to the President and Vice President by Jolie Snider.

- **Appointment of Officers for the 2019-2020 School Year** - RESOLVED to adopt a single resolution approving the following appointments:
 - Clerk of the Board of Education - Jolie Snider at no additional stipend.
 - District Treasurer – Tammey Rebb at no additional stipend.
 - Deputy District Treasurer – Amy Frost at no additional stipend.
 - Tax Collector - Emily Woodward at an increase in Stipend per HTA Contract.
 - Internal Claims Auditor – Cooperative Business Office (CBO) Representative to audit claims, except for BOCES payments included in contract cost.
 - Internal Claims Auditor for St. Lawrence-Lewis BOCES payments - Eric Luther at no additional stipend.

Motion made by:	Cory Bearor	Seconded by:	Heidi McIntosh
Voting Results:	YES: 6	NO: 0	ABSTAIN: 0
J. Mosher	Yes	H. McIntosh	Yes
C. Bearor	Yes	T. Schmitt	Yes
P. Atkinson	Yes	K. Felio	Yes

Oath of Faithful Performance in Office to the offices of Clerk of the Board of Education was administered by Robert Finster.

Oath of Faithful Performance in Office to the Superintendent was administered by Jolie Snider.

5.0 Other Appointments for 2019-2020 School Year - RESOLVED to adopt a single resolution approving the following appointments:

- School Physician – Lewis County General Hospital at a fee not to exceed \$11,000.
- School Attorney – Silver & Collins at an annual retainer of \$5,000 and \$150/hr. to be billed against the retainer.
- Central Treasurer/Extra-Curricular Activity Account – Amy Frost at no additional stipend.
- Attendance Officer - Julie Chartrand at no additional stipend.
- Independent Auditor - Bowers, Inc., Watertown, New York with an annual retainer not to exceed \$11,900 for general purpose financial statements and \$1,900 for the capital project.
- Records Access Officer and Records Management Officer - Julie Chartrand at no additional stipend.
- Asbestos Designee - Rick Chartrand as Asbestos Designee at no additional stipend.
- Purchasing Agent - Robert Finster, Superintendent at no additional stipend.
- CSE/CPSE/504 Additional Parent Representative – TBA

- Surrogate Parent – TBA
- Designee for Special Education Referrals – Kathleen Cruikshank, Elementary Principal/CSE Chair.
- Dignity for All Students Officer – Robert Finster, Superintendent at no additional stipend.
- Chief Financial Officer – Robert Finster, Superintendent as necessary for the fiscal operation of the District at no additional stipend.

Motion made by: Tennille Schmitt		Seconded by: Parish Atkinson	
Voting Results:	YES: 6	NO: 0	ABSTAIN: 0
J. Mosher	Yes	H. McIntosh	Yes
C. Bearor	Abstain	T. Schmitt	Yes
P. Atkinson	Yes	K. Felio	Yes

6.0 Designations – RESOLVED to adopt one single motion to approve the following designations for the 2019-2020 School Year.

- Official Bank Depository – Community Bank, N.A.
- Regular Meetings –

○ July 8, 2019	December 9, 2019	April 20, 2020
○ August 12, 2019	January 13, 2020	(Approval of
○ September 9, 2019	February 10, 2020	BOCES Annual
○ October 15, 2019	March 9, 2020	Budget)
○ November 12, 2019	April 13, 2020	May 11, 2020
		June 8, 2020
- Official Newspaper - Watertown Daily Times for all official postings.

Motion made by: Cory Bearor		Seconded by: Parish Atkinson	
Voting Results:	YES: 6	NO: 0	ABSTAIN: 0
J. Mosher	Yes	H. McIntosh	Yes
C. Bearor	Yes	T. Schmitt	Yes
P. Atkinson	Yes	K. Felio	Yes

7.0 Authorizations – RESOLVED to adopt one single motion to approve the following authorizations for the 2019 – 2020 School Year.

- Payroll Certification - Robert Finster, Superintendent
- In-service Education - Robert Finster, Superintendent to approve meeting, conference, and convention attendance for the District Treasurer, District Clerk, Board Officers, Administrators, and other employees within budget limitations.
- Petty Cash Funds - a) \$100.00 for the Elementary Office to be supervised by Tammy Rebb b) \$100.00 for the Middle School/High School Office to be supervised by Amy Frost and c) \$100.00 for the District Office to be supervised by Jolie Snider.
- Signing of Checks - District Treasurer and Deputy District Treasurer
- Budget Transfers - Robert Finster, Superintendent to make budget transfers within and between the General, Federal, Capital and Lunch funds as necessary to balance accounts.
- Application for Federal and State Grants – Robert Finster, Superintendent
- Impartial Hearing Officer – President and Vice-President of the Board of Education to appoint the Impartial Hearing Officer to preside over Special Education Hearing pursuant to 8 NYCRR 200.5.
- Execute BOCES Contracts – Robert Finster, Superintendent
- Purchase and Consult Professional Services – Robert Finster, Superintendent to consult with professionals and purchase professional services as necessary to carry out the responsibilities of the Board and Superintendent and mission of the school district.

Motion made by: Cory Bearor		Seconded by: Tennille Schmitt	
Voting Results:	YES: 6	NO: 0	ABSTAIN: 0
J. Mosher	Yes	H. McIntosh	Yes
C. Bearor	Yes	T. Schmitt	Yes
P. Atkinson	Yes	K. Felio	Yes

7.0 Faithful Performance Blanket Bond - RESOLVED to adopt a resolution to authorize the use of the Faithful Performance Blanket Bond in lieu of specific official undertakings for all persons and positions required by law or regulations to be bonded for the 2019-2020 school year.

Motion made by:	Heidi McIntosh	Seconded by:	Kathy Felio
Voting Results:	YES: 6	NO: 0	ABSTAIN: 0
J. Mosher	Yes	H. McIntosh	Yes
C. Bearor	Yes	T. Schmitt	Yes
P. Atkinson	Yes	K. Felio	Yes

9.0 Policies and Code of Ethics - RESOLVED to adopt a resolution to readopt all Policies and Code of Ethics as they exist for the 2019-2020 school year.

Motion made by:	Tennille Schmitt	Seconded by:	Cory Bearor
Voting Results:	YES: 6	NO: 0	ABSTAIN: 0
J. Mosher	Yes	H. McIntosh	Yes
C. Bearor	Yes	T. Schmitt	Yes
P. Atkinson	Yes	K. Felio	Yes

10.0 Mileage - RESOLVED to adopt a resolution establishing the mileage reimbursement rate at the IRS Standard Mileage Rate for the 2019-2020 school year.

Motion made by:	Cory Bearor	Seconded by:	Tennille Schmitt
Voting Results:	YES: 6	NO: 0	ABSTAIN: 0
J. Mosher	Yes	H. McIntosh	Yes
C. Bearor	Yes	T. Schmitt	Yes
P. Atkinson	Yes	K. Felio	Yes

11.0 Substitute Teacher Rates - RESOLVED to adopt a resolution establishing the substitute teacher rates as \$90.00/day for non-certified and \$100.00/day for certified teachers for the 2019-2020 school year.

Motion made by:	Tennille Schmitt	Seconded by:	Kathy Felio
Voting Results:	YES: 6	NO: 0	ABSTAIN: 0
J. Mosher	Yes	H. McIntosh	Yes
C. Bearor	Yes	T. Schmitt	Yes
P. Atkinson	Yes	K. Felio	Yes

12.0 Substitute Clerical and Substitute Nurse Rate - RESOLVED to adopt a resolution establishing a substitute clerical and school nurse rate of \$13.50/hour and the substitute clerical rate of \$11.80/hour for the 2019-2020 school year.

Motion made by:	Cory Bearor	Seconded by:	Tennille Schmitt
Voting Results:	YES: 6	NO: 0	ABSTAIN: 0
J. Mosher	Yes	H. McIntosh	Yes
C. Bearor	Yes	T. Schmitt	Yes
P. Atkinson	Yes	K. Felio	Yes

13.0 Substitute Aide/Monitor Rate - RESOLVED to adopt a resolution establishing a substitute aide/monitor will be paid at minimum wage for the 2019-2020 school year.

Motion made by:	Kathy Felio	Seconded by:	Parish Atkinson
Voting Results:	YES: 6	NO: 0	ABSTAIN: 0
J. Mosher	Yes	H. McIntosh	Yes
C. Bearor	Yes	T. Schmitt	Yes
P. Atkinson	Yes	K. Felio	Yes

14.0 Substitute Bus Run Rate - RESOLVED to adopt a resolution to establish a substitute bus run rate of \$30.00/run for the 2019-2020 school year.

Motion made by:	Cory Bearor	Seconded by:	Tennille Schmitt
Voting Results:	YES: 6	NO: 0	ABSTAIN: 0
J. Mosher	Yes	H. McIntosh	Yes
C. Bearor	Yes	T. Schmitt	Yes
P. Atkinson	Yes	K. Felio	Yes

15.0 St. Lawrence-Lewis Counties School District Employees Medical Plan and Workers' Compensation Board of Directors - RESOLVED a resolution approving Robert Finster as the Harrisville Central School District Representative to the St. Lawrence-Lewis Counties School District Employees Medical Plan and Workers' Compensation board of Directors' Plan for the 2019-2020 school year.

Motion made by:	Cory Bearor	Seconded by:	Tennille Schmitt
Voting Results:	YES: 6	NO: 0	ABSTAIN: 0
J. Mosher	Yes	H. McIntosh	Yes
C. Bearor	Yes	T. Schmitt	Yes
P. Atkinson	Yes	K. Felio	Yes

- 16.0 **St. Lawrence-Lewis Cooperative Purchasing Program** - RESOLVED to adopt a resolution approving Harrisville Central School's participation in the St. Lawrence-Lewis Cooperative Purchasing Program for the 2019-2020 school year.

Motion made by:	Heidi McIntosh	Seconded by:	Tennille Schmitt
Voting Results:	YES: 6	NO: 0	ABSTAIN: 0
J. Mosher	Yes	H. McIntosh	Yes
C. Bearor	Yes	T. Schmitt	Yes
P. Atkinson	Yes	K. Felio	Yes

Adjournment – The Reorganizational Meeting was adjourned at 5:48 p.m.

Motion made by:	Cory Bearor	Seconded by:	Parish Atkinson
Voting Results:	YES: 6	NO: 0	ABSTAIN: 0
J. Mosher	Yes	H. McIntosh	Yes
C. Bearor	Yes	T. Schmitt	Yes
P. Atkinson	Yes	K. Felio	Yes

Regular Meeting

- 1.0 President Jan Mosher called the regular meeting to order at 5:48 p.m.
- 2.0 RESOLVED to adopt a single resolution approving the following routine items:
 - 2.1 Preliminary Actions & Business Operations
 - a. Additions to and Approval of Agenda
 - b. Approval of Minutes – Regular Meeting - June 10, 2019
 - c. Treasurer's Report – May 2019/Consideration of Claims – June 2019
 - d. Student Activities Report – 12/18, 1/19, 2/19, 3/19, 4/19 and 5/19
 - e. Claims Auditor Report – June 2019
 - f. Financial Reports – May 2019

Motion made by:	Tennille Schmitt	Seconded by:	Cory Bearor
Voting Results:	YES: 6	NO: 0	ABSTAIN: 0
J. Mosher	Yes	H. McIntosh	Yes
C. Bearor	Yes	T. Schmitt	Yes
P. Atkinson	Yes	K. Felio	Yes

- 3.0 Public Participation – Mrs. Hall asked regarding consequences for bad behavior in the cafeteria.
- 4.0 Old Business: None
- 5.0 Committee Reports: None
- 6.0 New Business:

6.1 Superintendent Report – Mr. Finster introduced Mr. Joseph Sedita, Secondary Math Teacher, Mr. Vincent Cesario, Elementary Teacher and Mrs. Desiree Morgan, Elementary Teacher. He also discussed the benefit of the solar consortium with \$90 million being distributed to the 29 participating schools in the consortium. He also reviewed HCS's Post Graduate Plan.

- 6.1.a Maintenance Report
- 6.1.b Transportation/Bus Garage Report
- 6.1.c Enrollment Report
- 6.1.d Health Office Report
- 6.1.e Annual Library Report

6.2 Pre-K -6 Principal's Report - None

6.3 7-12 Principal's Report

6.4 **Professional Development 1/2 Days** - RESOLVED to adopt a resolution approving October 11, 2019; November 18, 2019; February 14, 2020, March 19, 2020 and April 9, 2020 as Professional Development 1/2 Days.

Motion made by:	Cory Bearor	Seconded by:	Parish Atkinson
Voting Results:	YES: 6	NO: 0	ABSTAIN: 0
J. Mosher	Yes	H. McIntosh	Yes
C. Bearor	Yes	T. Schmitt	Yes
P. Atkinson	Yes	K. Felio	Yes

6.5 **Standard Work Day for CIO, Title I, Central Treasurer and CSE Support Class of Employees** - RESOLVED to adopt a resolution approving the standard work day for the CIO, Title I, Central Treasurer and CSE Support Class of Employees.

Motion made by:	Cory Bearor	Seconded by:	Heidi McIntosh
Voting Results:	YES: 6	NO: 0	ABSTAIN: 0
J. Mosher	Yes	H. McIntosh	Yes
C. Bearor	Yes	T. Schmitt	Yes
P. Atkinson	Yes	K. Felio	Yes

6.6 Purchase of Copiers – RESOLVED to adopt a resolution approving the purchase of three new copiers for a total cost of \$35,915.30.

Motion made by:	Heidi McIntosh	Seconded by:	Tennille Schmitt
Voting Results:	YES: 6	NO: 0	ABSTAIN: 0
J. Mosher	Yes	H. McIntosh	Yes
C. Bearor	Yes	T. Schmitt	Yes
P. Atkinson	Yes	K. Felio	Yes

6.7 Disposal of Old/Excess Band Equipment – RESOLVED to adopt a resolution approving the disposal of old/excess band equipment.

Motion made by:	Cory Bearor	Seconded by:	Kathy Felio
Voting Results:	YES: 6	NO: 0	ABSTAIN: 0
J. Mosher	Yes	H. McIntosh	Yes
C. Bearor	Yes	T. Schmitt	Yes
P. Atkinson	Yes	K. Felio	Yes

6.8 SEQR Approval for Replacement of Boilers – RESOLVED to adopt a resolution approving the State Environmental Quality Review (SEQR) for the replacement of the boilers.

Motion made by:	Cory Bearor	Seconded by:	Tennille Schmitt
Voting Results:	YES: 6	NO: 0	ABSTAIN: 0
J. Mosher	Yes	H. McIntosh	Yes
C. Bearor	Yes	T. Schmitt	Yes
P. Atkinson	Yes	K. Felio	Yes

6.9 HSEA Contract – RESOLVED to adopt a resolution approving the HSEA Contract for July 1, 2018 through June 20, 2021.

Motion made by:	Cory Bearor	Seconded by:	Heidi McIntosh
Voting Results:	YES: 6	NO: 0	ABSTAIN: 0
J. Mosher	Yes	H. McIntosh	Yes
C. Bearor	Yes	T. Schmitt	Yes
P. Atkinson	Yes	K. Felio	Yes

Executive Session – RESOLVED to adopt a resolution approving to go into Executive Session for the purpose of Personnel.

Motion made by:	Cory Bearor	Seconded by:	Kathy Felio
Voting Results:	YES: 7	NO: 0	ABSTAIN: 0
J. Mosher	Yes	H. McIntosh	Yes
C. Bearor	Yes	T. Schmitt	Yes
P. Atkinson	Yes	J. Sullivan	Yes
D. Avallone	Yes		

The Board entered into Executive Session at 6:15 p.m. and returned at 7:17 p.m.

6.5 **CSE Recommendations** - RESOLVED to adopt a resolution approving the following CSE recommendations: #1620.

Motion made by:	Tennille Schmitt	Seconded by:	Kathy Felio
Voting Results:	YES: 6	NO: 0	ABSTAIN: 0
J. Mosher	Yes	H. McIntosh	Yes
C. Bearor	Yes	T. Schmitt	Yes
P. Atkinson	Yes	K. Felio	Yes

6.6 **504 Recommendations** – RESOLVED to adopt a resolution approving the following 504 recommendation: #1638.

Motion made by:	Heidi McIntosh	Seconded by:	Tennille Schmitt
Voting Results:	YES: 6	NO: 0	ABSTAIN: 0
J. Mosher	Yes	H. McIntosh	Yes
C. Bearor	Yes	T. Schmitt	Yes
P. Atkinson	Yes	K. Felio	Yes

6.7 **CPSE Recommendations** - RESOLVED to adopt a resolution approving the following CPSE recommendations: #1705.

Motion made by:	Cory Bearor	Seconded by:	Tennille Schmitt
Voting Results:	YES: 6	NO: 0	ABSTAIN: 0
J. Mosher	Yes	H. McIntosh	Yes
C. Bearor	Yes	T. Schmitt	Yes
P. Atkinson	Yes	K. Felio	Yes

7.0 **Personnel**

7.1 **Resignation** – RESOLVED to adopt a resolution accepting, with regret, the resignation of Molly Hall effective June 30, 2019.

Motion made by:	Tennille Schmitt	Seconded by:	Cory Bearor
Voting Results:	YES: 6	NO: 0	ABSTAIN: 0
J. Mosher	Yes	H. McIntosh	Yes
C. Bearor	Yes	T. Schmitt	Yes
P. Atkinson	Yes	K. Felio	Yes

7.2 **Rescind of Offer to Science Teacher** – RESOLVED to adopt a resolution to rescind offer to Angela Bisnette due to personal reasons.

Motion made by:	Cory Bearor	Seconded by:	Heather Bearor
Voting Results:	YES: 6	NO: 0	ABSTAIN: 0
J. Mosher	Yes	H. McIntosh	Yes
C. Bearor	Yes	T. Schmitt	Yes
P. Atkinson	Yes	K. Felio	Yes

7.3 **Teaching Assistant** – RESOLVED to adopt a resolution approving Mariah Borden as a Full-time Tenure Track Teaching Assistant, effective August 1, 2019.

Motion made by:	Heidi McIntosh	Seconded by:	Cory Bearor
Voting Results:	YES: 6	NO: 0	ABSTAIN: 0
J. Mosher	Yes	H. McIntosh	Yes
C. Bearor	Yes	T. Schmitt	Yes
P. Atkinson	Yes	K. Felio	Yes

7.4 **Secondary Math Teacher** – RESOLVED to adopt a resolution approving Joseph Sedita as a Full-time Tenure Track Secondary Math Teacher, effective August 1, 2019.

Motion made by:	Cory Bearor	Seconded by:	Tennille Schmitt
Voting Results:	YES: 6	NO: 0	ABSTAIN: 0
J. Mosher	Yes	H. McIntosh	Yes
C. Bearor	Yes	T. Schmitt	Yes
P. Atkinson	Yes	K. Felio	Yes

7.5 **Elementary Teacher** – RESOLVED to adopt a resolution approving Vincent Cessario as a Full-Time Tenure Track Elementary Teacher, effective August 1, 2019.

Motion made by:	Parish Atkinson	Seconded by:	Kathy Felio
Voting Results:	YES: 6	NO: 0	ABSTAIN: 0
J. Mosher	Yes	H. McIntosh	Yes
C. Bearor	Yes	T. Schmitt	Yes
P. Atkinson	Yes	K. Felio	Yes

7.6 **Elementary Teacher** – RESOLVED to adopt a resolution approving Desiree Morgan as a Full-Time Tenure Track Elementary Teacher, effective August 1, 2019.

Motion made by:	Cory Bearor	Seconded by:	Tennille Schmitt
Voting Results:	YES: 6	NO: 0	ABSTAIN: 0
J. Mosher	Yes	H. McIntosh	Yes
C. Bearor	Yes	T. Schmitt	Yes

P. Atkinson Yes

K. Felio Yes

7.7 **Change of Position** – RESOLVED to adopt a resolution approving the change of position of Tammy Arnold from Teacher to Full-Time Tenure Track Teaching Assistant effective August 1, 2019.

Motion made by: Tennille Schmitt Seconded by: Cory Bearor

Voting Results: YES: 6 NO: 0 ABSTAIN: 0

J. Mosher Yes H. McIntosh Yes

C. Bearor Yes T. Schmitt Yes

P. Atkinson Yes K. Felio Yes

7.8 **Uncertified Substitute Teacher** - RESOLVED to adopt a resolution accepting Trenton White as Uncertified Substitute teacher, pending fingerprinting.

Motion made by: Cory Bearor Seconded by: Heidi McIntosh

Voting Results: YES: 6 NO: 0 ABSTAIN: 0

J. Mosher Yes H. McIntosh Yes

C. Bearor Yes T. Schmitt Yes

P. Atkinson Yes K. Felio Yes

8.0 **Adjournment** - Meeting was adjourned at 7:34 p.m.

Motion made by: Cory Bearor Seconded by: Kathy Felio

Voting Results: YES: 6 NO: 0 ABSTAIN: 0

J. Mosher Yes H. McIntosh Yes

C. Bearor Yes T. Schmitt Yes

P. Atkinson Yes K. Felio Yes

Respectfully submitted,

Approved by,

Jolie Snider
Board of Education Clerk

Jan Mosher
Board of Education President