

HARRISVILLE CENTRAL SCHOOL
BOARD OF EDUCATION
REORGANIZATIONAL AND REGULAR MEETING
JULY 13, 2018 at 5:00 p.m.

Present: Jan Mosher, Cory Bearor, Parish Atkinson, Denise Avallone, Heidi McIntosh, Tennille Schmitt, James Sullivan

Also Present: Robert Finster, Superintendent; Eric Luther, High School Principal; Rebecca Phillips, Assistant Business Manager; Jolie Snider, District Clerk.

- Jan Mosher, President Pro Tempore called the Reorganizational Meeting to order at 5:04 p.m.
- Administration of Oath of Faithful Performance in Office to Newly Elected Board Members – Jolie Snider administered oath to Denise Avallone and Heidi McIntosh.

- Election of Officers:

Jan Mosher was nominated for President of the Board of Education

Motion made by:	Denise Avallone	Seconded by:	Tennille Schmitt
Voting Results:	YES: 6	NO: 0	ABSTAIN: 0
C. Bearor	Yes	H. McIntosh	Yes
P. Atkinson	Yes	T. Schmitt	Yes
D. Avallone	Yes	J. Sullivan	Yes

Cory Bearor was nominated for Vice President of the Board of Education

Motion made by:	Denise Avallone	Seconded by:	James Sullivan
Voting Results:	YES: 6	NO: 0	ABSTAIN: 0
J. Mosher	Yes	H. McIntosh	Yes
P. Atkinson	Yes	T. Schmitt	Yes
D. Avallone	Yes	J. Sullivan	Yes

The Oath of Faithful Performance in Office was administered to the President and Vice President by Jolie Snider.

- **Appointment of Officers for the 2018-2019 School Year** - RESOLVED to adopt a single resolution approving the following appointments:

- Clerk of the Board of Education - Jolie Snider at no additional stipend.
- District Treasurer – Tammey Rebb at no additional stipend.
- Deputy District Treasurer – Amy Frost at no additional stipend.
- Tax Collector - Emily Woodward at a stipend of \$2,898.
- Internal Claims Auditor – Cooperative Business Office (CBO) Representative to audit claims, except for BOCES payments included in contract cost.
- Internal Claims Auditor for St. Lawrence-Lewis BOCES payments - Eric Luther at no additional stipend.

Motion made by:	Cory Bearor	Seconded by:	Heidi McIntosh
Voting Results:	YES: 7	NO: 0	ABSTAIN: 0
J. Mosher	Yes	H. McIntosh	Yes
C. Bearor	Yes	T. Schmitt	Yes
P. Atkinson	Yes	J. Sullivan	Yes
D. Avallone	Yes		

Oath of Faithful Performance in Office to the offices of Clerk of the Board of Education was administered by Robert Finster.

Oath of Faithful Performance in Office to the Superintendent was administered by Jolie Snider.

- **5.0 Other Appointments for 2018-2019 School Year** - RESOLVED to adopt a single resolution approving the following appointments:

- School Physician – Lewis County General Hospital at a fee not to exceed \$10,500.
- School Attorney – Silver & Collins at an annual retainer of \$5,000 and \$150/hr. to be billed against the retainer.
- Central Treasurer/Extra-Curricular Activity Account – Amy Frost at no additional stipend.
- Attendance Officer - Julie Chartrand at no additional stipend.
- Independent Auditor - Bowers, Inc., Watertown, New York with an annual retainer not to exceed \$11,600 for general purpose financial statements and \$1,100 for the single audit.
- Records Access Officer and Records Management Officer - Julie Chartrand at no additional stipend.
- Asbestos Designee - Rick Chartrand as Asbestos Designee at no additional stipend.
- Purchasing Agent - Robert Finster, Superintendent at no additional stipend.
- CSE/CPSE/504 Additional Parent Representative –Heather Bearor
- Surrogate Parent – TBA

Voting Results:	YES: 7	NO: 0	ABSTAIN: 0
J. Mosher	Yes	H. McIntosh	Yes
C. Bearor	Yes	T. Schmitt	Yes
P. Atkinson	Yes	J. Sullivan	Yes
D. Avallone	Yes		

9.0 **Policies and Code of Ethics** - RESOLVED to adopt a resolution to readopt all Policies and Code of Ethics as they exist for the 2018-2019 school year.

Motion made by:	Tennille Schmitt	Seconded by:	Denise Avallone
Voting Results:	YES: 7	NO: 0	ABSTAIN: 0
J. Mosher	Yes	H. McIntosh	Yes
C. Bearor	Yes	T. Schmitt	Yes
P. Atkinson	Yes	J. Sullivan	Yes
D. Avallone	Yes		

10.0 **Mileage** - RESOLVED to adopt a resolution establishing the mileage reimbursement rate at \$0.50 per mile for the 2018-2019 school year.

Motion made by:	Cory Bearor	Seconded by:	Tennille Schmitt
Voting Results:	YES: 7	NO: 0	ABSTAIN: 0
J. Mosher	Yes	H. McIntosh	Yes
C. Bearor	Yes	T. Schmitt	Yes
P. Atkinson	Yes	J. Sullivan	Yes
D. Avallone	Yes		

11.0 **Substitute Teacher Rates** - RESOLVED to adopt a resolution establishing the substitute teacher rates as \$90.00/day for non-certified and \$100.00/day for certified teachers for the 2018-2019 school year.

Motion made by:	Cory Bearor	Seconded by:	Tennille Schmitt
Voting Results:	YES: 7	NO: 0	ABSTAIN: 0
J. Mosher	Yes	H. McIntosh	Yes
C. Bearor	Yes	T. Schmitt	Yes
P. Atkinson	Yes	J. Sullivan	Yes
D. Avallone	Yes		

12.0 **Substitute Clerical and Substitute Nurse Rate** - RESOLVED to adopt a resolution establishing a substitute clerical and school nurse rate of \$13.50/hour and the substitute clerical rate of \$11.50/hour for the 2018-2019 school year.

Motion made by:	Cory Bearor	Seconded by:	Tennille Schmitt
Voting Results:	YES: 7	NO: 0	ABSTAIN: 0
J. Mosher	Yes	H. McIntosh	Yes
C. Bearor	Yes	T. Schmitt	Yes
P. Atkinson	Yes	J. Sullivan	Yes
D. Avallone	Yes		

13.0 **Substitute Aide/Monitor Rate** - RESOLVED to adopt a resolution establishing a substitute aide/monitor will be paid at minimum wage for the 2018-2019 school year.

Motion made by:	Denise Avallone	Seconded by:	Tennille Schmitt
Voting Results:	YES: 7	NO: 0	ABSTAIN: 0
J. Mosher	Yes	H. McIntosh	Yes
C. Bearor	Yes	T. Schmitt	Yes
P. Atkinson	Yes	J. Sullivan	Yes
D. Avallone	Yes		

14.0 **Substitute Bus Run Rate** - RESOLVED to adopt a resolution to establish a substitute bus run rate of \$30.00/run for the 2018-2019 school year.

Motion made by:	Tennille Schmitt	Seconded by:	James Sullivan
Voting Results:	YES: 7	NO: 0	ABSTAIN: 0
J. Mosher	Yes	H. McIntosh	Yes
C. Bearor	Yes	T. Schmitt	Yes
P. Atkinson	Yes	J. Sullivan	Yes
D. Avallone	Yes		

15.0 **St. Lawrence-Lewis Counties School District Employees Medical Plan and Workers' Compensation Board of Directors** - RESOLVED a resolution approving Robert Finster as the Harrisville Central School District Representative to the St. Lawrence-Lewis Counties School District Employees Medical Plan and Workers' Compensation board of Directors' Plan for the 2018-2019 school year.

Motion made by:	Denise Avallone	Seconded by:	Parish Atkinson
Voting Results:	YES: 7	NO: 0	ABSTAIN: 0
J. Mosher	Yes	H. McIntosh	Yes
C. Bearor	Yes	T. Schmitt	Yes
P. Atkinson	Yes	J. Sullivan	Yes
D. Avallone	Yes		

- 16.0 **St. Lawrence-Lewis Cooperative Purchasing Program** - RESOLVED to adopt a resolution approving Harrisville Central School's participation in the St. Lawrence-Lewis Cooperative Purchasing Program for the 2018-2019 school year.

Motion made by: Heidi McIntosh Seconded by: Denise Avallone
 Voting Results: YES: 7 NO: 0 ABSTAIN: 0
 J. Mosher Yes H. McIntosh Yes
 C. Bearor Yes T. Schmitt Yes
 P. Atkinson Yes J. Sullivan Yes
 D. Avallone Yes

Adjournment – The Reorganizational Meeting was adjourned at 5:19 p.m.

Motion made by: Tennille Schmitt Seconded by: Heidi McIntosh
 Voting Results: YES: 7 NO: 0 ABSTAIN: 0
 J. Mosher Yes H. McIntosh Yes
 C. Bearor Yes T. Schmitt Yes
 P. Atkinson Yes J. Sullivan Yes
 D. Avallone Yes

Regular Meeting

- 1.0 President Jan Mosher called the regular meeting to order at 5:19 p.m.
 2.0 RESOLVED to adopt a single resolution approving the following routine items:
 2.1 Preliminary Actions & Business Operations
 a. Additions to and Approval of Agenda – There is the addition of 6.7 Richard Ulrich, Summer School Teacher under Personnel.
 b. Approval of Minutes – Regular Meeting (June 11, 2018)
 c. Treasurer's Report – May 2018/Consideration of Claims – June 2018
 d. Student Activities Report – None
 e. Claims Auditor Report – June 2018
 f. Financial Reports – May 2018

Motion made by: Tennille Schmitt Seconded by: Cory Bearor
 Voting Results: YES: 7 NO: 0 ABSTAIN: 0
 J. Mosher Yes H. McIntosh Yes
 C. Bearor Yes T. Schmitt Yes
 P. Atkinson Yes J. Sullivan Yes
 D. Avallone Yes

- 3.0 Public Participation – Mrs. Bird addressed the Board regarding her continued employment at Harrisville Central School.
 4.0 Old Business: None
 5.0 Committee Reports: None
 6.0 New Business:
 6.1 Superintendent Report – Mr. Finster provided a detailed update for the Building Project stating that all phases are on target to be completed on time.
 6.1.a Maintenance Report
 6.1.b Transportation/Bus Garage Report
 6.1.c Enrollment Report
 6.1.d Health Office Report
 6.1.e Annual Library Report
 6.2 Pre-K -6 Principal's Report - None
 6.3 7-12 Principal's Report
 6.4 **Professional Development 1/2 Days** - RESOLVED to adopt a resolution approving September 28, 2018; January 18, 2019; February 15, 2019 and April 12, 2019 as Professional Development 1/2 Days.

Motion made by: Tennille Schmitt Seconded by: Denise Avallone
 Voting Results: YES: 7 NO: 0 ABSTAIN: 0
 J. Mosher Yes H. McIntosh Yes
 C. Bearor Yes T. Schmitt Yes
 P. Atkinson Yes J. Sullivan Yes
 D. Avallone Yes

Executive Session – RESOLVED to adopt a resolution approving to go into Executive Session for the purpose of Personnel.

Motion made by: Cory Bearor Seconded by: Tennille Schmitt
 Voting Results: YES: 7 NO: 0 ABSTAIN: 0
 J. Mosher Yes H. McIntosh Yes
 C. Bearor Yes T. Schmitt Yes
 P. Atkinson Yes J. Sullivan Yes
 D. Avallone Yes

Voting Results:	YES: 7	NO: 0	ABSTAIN: 0
J. Mosher	Yes	H. McIntosh	Yes
C. Bearor	Yes	T. Schmitt	Yes
P. Atkinson	Yes	J. Sullivan	Yes
D. Avallone	Yes		

7.6 **Pay Increases for Non-Salaried Employees** - RESOLVED to adopt a resolution to approve pay increase of 3% for non-salaried employees for the 2018-2019 school year.

Motion made by:	Cory Bearor	Seconded by:	Denise Avallone
Voting Results:	YES: 7	NO: 0	ABSTAIN: 0
J. Mosher	Yes	H. McIntosh	Yes
C. Bearor	Yes	T. Schmitt	Yes
P. Atkinson	Yes	J. Sullivan	Yes
D. Avallone	Yes		

7.7 **Richard Ulrich, Summer School Teacher** - RESOLVED to adopt a resolution approving Richard Ulrich as a Summer School Teacher.

Motion made by:	Tennille Schmitt	Seconded by:	Cory Bearor
Voting Results:	YES: 7	NO: 0	ABSTAIN: 0
J. Mosher	Yes	H. McIntosh	Yes
C. Bearor	Yes	T. Schmitt	Yes
P. Atkinson	Yes	J. Sullivan	Yes
D. Avallone	Yes		

8.0 **Adjournment** - Meeting was adjourned at 6:54 p.m.

Motion made by:	Denise Avallone	Seconded by:	Tennille Schmitt
Voting Results:	YES: 7	NO: 0	ABSTAIN: 0
J. Mosher	Yes	H. McIntosh	Yes
C. Bearor	Yes	T. Schmitt	Yes
P. Atkinson	Yes	J. Sullivan	Yes
D. Avallone	Yes		

Respectfully submitted,

Approved by,

Jolie Snider
Board of Education Clerk

Jan Mosher
Board of Education President