

HARRISVILLE CENTRAL SCHOOL  
BOARD OF EDUCATION  
REORGANIZATIONAL AND REGULAR MEETING  
JULY 10, 2017 at 6:00 p.m.

Present: Jan Mosher, Cory Bearor, Parish Atkinson, Denise Avallone, Heidi McIntosh, Tennille Schmitt, James Sullivan

Also Present: Robert Finster, Superintendent; Eric Luther, High School Principal; Amy Bird, Elementary Principal; Troy Hebert, Administrative Intern; Rebecca Phillips, Assistant Business Manager; Jolie Snider, District Clerk.

- Jan Mosher, President Pro Tempore called the Reorganizational Meeting to order at 6:00 p.m.
- Administration of Oath of Faithful Performance in Office to Newly Elected Board Members – Jolie Snider administered oath to Mr. Parish Atkinson.
- Election of Officers:

Jan Mosher was nominated for President of the Board of Education

Motion made by:	Cory Bearor	Seconded by:	Tennille Schmitt
Voting Results:	YES: 6	NO: 0	ABSTAIN: 0
C. Bearor	Yes	H. McIntosh	Yes
P. Atkinson	Yes	T. Schmitt	Yes
D. Avallone	Yes	J. Sullivan	Yes

Cory Bearor was nominated for Vice President of the Board of Education

Motion made by:	James Sullivan	Seconded by:	Heidi McIntosh
Voting Results:	YES: 6	NO: 0	ABSTAIN: 0
J. Mosher	Yes	H. McIntosh	Yes
P. Atkinson	Yes	T. Schmitt	Yes
D. Avallone	Yes	J. Sullivan	Yes

**The Oath of Faithful Performance in Office was administered to the President and Vice President by Jolie Snider.**

- **Appointment of Officers for the 2017-2018 School Year** - RESOLVED to adopt a single resolution approving the following appointments:
    - Clerk of the Board of Education - Jolie Snider at a stipend of \$1,967.
    - District Treasurer - Jolie Snider at a stipend of \$2,588.
    - Deputy District Treasurer – Tammy Rebb at no additional stipend.
    - Tax Collector - Emily LaPlatney at a stipend of \$2,814.
    - Internal Claims Auditor – Cooperative Business Office (CBO) Representative to audit claims, except for BOCES payments included in contract cost.
    - Internal Claims Auditor for St. Lawrence-Lewis BOCES payments - Eric Luther at no additional stipend.
- |                 |             |              |                 |
|-----------------|-------------|--------------|-----------------|
| Motion made by: | Cory Bearor | Seconded by: | Parish Atkinson |
| Voting Results: | YES: 7      | NO: 0        | ABSTAIN: 0      |
| J. Mosher       | Yes         | H. McIntosh  | Yes             |
| C. Bearor       | Yes         | T. Schmitt   | Yes             |
| P. Atkinson     | Yes         | J. Sullivan  | Yes             |
| D. Avallone     | Yes         |              |                 |

**Oath of Faithful Performance in Office to the offices of Clerk of the Board of Education, District Treasurer and Tax Collector was administered by Jolie Snider and Robert Finster.**

**Oath of Faithful Performance in Office to the Superintendent was administered by Jolie Snider.**

**5.0 Other Appointments for 2017-2018 School Year** - RESOLVED to adopt a single resolution approving the following appointments:

- School Physician – Lewis County General Hospital at a fee not to exceed \$10,000.
- School Attorney – Silver & Collins at an annual retainer of \$5,000 and \$150/hr. to be billed against the retainer.
- Frank Miller Law Firm – Appoint Frank Miller Law Firm as special counsel, as needed, at a rate of \$225.00/hour.
- Central Treasurer/Extra-Curricular Activity Account - Tammy Rebb at a stipend of \$1,500.
- Attendance Officer - Julie Chartrand at no additional stipend.
- Independent Auditor - Bowers, Inc., Watertown, New York with an annual retainer not to exceed \$11,300 for general purpose financial statements and \$1,000 for the single audit.



C. Bearor	Yes	T. Schmitt	Yes
P. Atkinson	Yes	J. Sullivan	Yes
		D. Avallone	Yes

8.0 **Faithful Performance Blanket Bond** - RESOLVED to adopt a resolution to authorize the use of the Faithful Performance Blanket Bond in lieu of specific official undertakings for all persons and positions required by law or regulations to be bonded for the 2017-2018 school year.

Motion made by:	Cory Bearor	Seconded by:	Denise Avallone
Voting Results:	YES: 7	NO: 0	ABSTAIN: 0
J. Mosher	Yes	H. McIntosh	Yes
C. Bearor	Yes	T. Schmitt	Yes
P. Atkinson	Yes	J. Sullivan	Yes
D. Avallone	Yes		

9.0 **Policies and Code of Ethics** - RESOLVED to adopt a resolution to readopt all Policies and Code of Ethics as they exist for the 2017-2018 school year.

Motion made by:	Cory Bearor	Seconded by:	Tennille Schmitt
Voting Results:	YES: 7	NO: 0	ABSTAIN: 0
J. Mosher	Yes	H. McIntosh	Yes
C. Bearor	Yes	T. Schmitt	Yes
P. Atkinson	Yes	J. Sullivan	Yes
D. Avallone	Yes		

10.0 **Mileage** - RESOLVED to adopt a resolution establishing the mileage reimbursement rate at \$0.50 per mile for the 2017-2018 school year.

Motion made by:	Denise Avallone	Seconded by:	Parish Atkinson
Voting Results:	YES: 7	NO: 0	ABSTAIN: 0
J. Mosher	Yes	H. McIntosh	Yes
C. Bearor	Yes	T. Schmitt	Yes
P. Atkinson	Yes	J. Sullivan	Yes
D. Avallone	Yes		

11.0 **Substitute Teacher Rates** - RESOLVED to adopt a resolution establishing the substitute teacher rates as \$90.00/day for non-certified and \$100.00/day for certified teachers for the 2017-2018 school year.

Motion made by:	Tennille Schmitt	Seconded by:	Denise Avallone
Voting Results:	YES: 7	NO: 0	ABSTAIN: 0
J. Mosher	Yes	H. McIntosh	Yes
C. Bearor	Yes	T. Schmitt	Yes
P. Atkinson	Yes	J. Sullivan	Yes
D. Avallone	Yes		

12.0 **Substitute Clerical and Substitute Nurse Rate** - RESOLVED to adopt a resolution establishing a substitute clerical and school nurse rate of \$13.50/hour and the substitute clerical rate of \$11.00/hour for the 2017-2018 school year.

Motion made by:	Tennille Schmitt	Seconded by:	Heidi McIntosh
Voting Results:	YES: 7	NO: 0	ABSTAIN: 0
J. Mosher	Yes	H. McIntosh	Yes
C. Bearor	Yes	T. Schmitt	Yes
P. Atkinson	Yes	J. Sullivan	Yes
D. Avallone	Yes		

13.0 **Substitute Aide/Monitor Rate** - RESOLVED to adopt a resolution establishing a substitute aide/monitor rate of \$10.40/hour for the 2017-2018 school year.

Motion made by:	Tennille Schmitt	Seconded by:	Heidi McIntosh
Voting Results:	YES: 7	NO: 0	ABSTAIN: 0
J. Mosher	Yes	H. McIntosh	Yes
C. Bearor	Yes	T. Schmitt	Yes
P. Atkinson	Yes	J. Sullivan	Yes
D. Avallone	Yes		

14.0 **Substitute Bus Run Rate** - RESOLVED to adopt a resolution to establish a substitute bus run rate of \$30.00/run for the 2017-2018 school year.

Motion made by:	Tennille Schmitt	Seconded by:	Heidi McIntosh
Voting Results:	YES: 7	NO: 0	ABSTAIN: 0
J. Mosher	Yes	H. McIntosh	Yes
C. Bearor	Yes	T. Schmitt	Yes
P. Atkinson	Yes	J. Sullivan	Yes
D. Avallone	Yes		

15.0 **St. Lawrence-Lewis Counties School District Employees Medical Plan and Workers' Compensation Board of Directors** - RESOLVED a resolution approving Robert Finster as the Harrisville Central School District Representative to the St. Lawrence-Lewis Counties School District Employees Medical Plan and Workers' Compensation board of Directors' Plan for the 2017-2018 school year.

Motion made by: Denise Avallone                      Seconded by: Parish Atkinson  
 Voting Results: YES: 7                      NO: 0                      ABSTAIN: 0  
 J. Mosher                      Yes                      H. McIntosh                      Yes  
 C. Bearor                      Yes                      T. Schmitt                      Yes  
 P. Atkinson                      Yes                      J. Sullivan                      Yes                      D. Avallone                      Yes

- 16.0 **St. Lawrence-Lewis Cooperative Purchasing Program** - RESOLVED to adopt a resolution approving Harrisville Central School’s participation in the St. Lawrence-Lewis Cooperative Purchasing Program for the 2017-2018 school year.

Motion made by: Cory Bearor                      Seconded by: Heidi McIntosh  
 Voting Results: YES: 7                      NO: 0                      ABSTAIN: 0  
 J. Mosher                      Yes                      H. McIntosh                      Yes  
 C. Bearor                      Yes                      T. Schmitt                      Yes  
 P. Atkinson                      Yes                      J. Sullivan                      Yes  
 D. Avallone                      Yes

**Adjournment** – The Reorganizational Meeting was adjourned at 6:20 p.m.

Motion made by: Denise Avallone                      Seconded by: Heidi McIntosh  
 Voting Results: YES: 7                      NO: 0                      ABSTAIN: 0  
 J. Mosher                      Yes                      H. McIntosh                      Yes  
 C. Bearor                      Yes                      T. Schmitt                      Yes  
 P. Atkinson                      Yes                      J. Sullivan                      Yes  
 D. Avallone                      Yes

**Regular Meeting**

- 1.0 President Jan Mosher called the regular meeting to order at 6:21 p.m.  
 2.0 RESOLVED to adopt a single resolution approving the following routine items:  
 2.1 Preliminary Actions & Business Operations  
 a. Additions to and Approval of Agenda  
 b. Approval of Minutes – Regular Meeting (June 12, 2017)  
 c. Treasurer’s Report – May 2017/Consideration of Claims – June 2017  
 d. Student Activities Report – None  
 e. Claims Auditor Report – June 2017  
 f. Financial Reports – May 2017

Motion made by: Cory Bearor                      Seconded by: Parish Atkinson  
 Voting Results: YES: 7                      NO: 0                      ABSTAIN: 0  
 J. Mosher                      Yes                      H. McIntosh                      Yes  
 C. Bearor                      Yes                      T. Schmitt                      Yes  
 P. Atkinson                      Yes                      J. Sullivan                      Yes  
 D. Avallone                      Yes

- 3.0 Public Participation – Mrs. Hall discussed recent activities of Project Safe Community.  
 4.0 Old Business: None  
 5.0 Committee Reports: None  
 6.0 New Business:  
 6.1 Superintendent Report –  
     6.1.a Maintenance Report  
     6.1.b Transportation/Bus Garage Report  
     6.1.c Enrollment Report  
     6.1.d Health Office Report  
     6.1.e Annual Library Report  
 6.2 Pre-K -6 Principal’s Report  
 6.3 7-12 Principal’s Report  
 6.4 **Professional Development 1/2 Days** - RESOLVED to adopt a resolution approving September 29, 2017; December 7, 2017; December 8, 2017; January 26, 2018; February 16, 2018 and April 20, 2018 as Professional Development 1/2 Days.

Motion made by: Denise Avallone                      Seconded by: Parish Atkinson  
 Voting Results: YES: 7                      NO: 0                      ABSTAIN: 0  
 J. Mosher                      Yes                      H. McIntosh                      Yes  
 C. Bearor                      Yes                      T. Schmitt                      Yes  
 P. Atkinson                      Yes                      J. Sullivan                      Yes  
 D. Avallone                      Yes

**Mr. Ben Heintz and Mr. Chris Crolius presented a detailed overview and answered questions regarding Phase 2 of the Construction Project.**

**Executive Session – RESOLVED** to adopt a resolution approving to go into Executive Session for the purpose of Personnel.

Motion made by:	Cory Bearor	Seconded by:	James Sullivan
Voting Results:	YES: 7	NO: 0	ABSTAIN: 0
J. Mosher	Yes	H. McIntosh	Yes
C. Bearor	Yes	T. Schmitt	Yes
P. Atkinson	Yes	J. Sullivan	Yes
D. Avallone	Yes		

**The Board entered into Executive Session at 7:04 p.m. and returned at 8:16 p.m.**

- 6.5 **CSE Recommendations** - RESOLVED to adopt a resolution approving the following CSE recommendations: #141, 593, 824, 863, 902, 910, 918, 961, 1080, 1371, 1402 and 1603.  
Motion made by: Denise Avallone      Seconded by: Heidi McIntosh  
Voting Results: YES: 7      NO: 0      ABSTAIN: 0  
J. Mosher      Yes      H. McIntosh      Yes  
C. Bearor      Yes      T. Schmitt      Yes  
P. Atkinson      Yes      J. Sullivan      Yes  
D. Avallone      Yes
- 6.6 **504 Recommendations** - RESOLVED to adopt a resolution approving the following 504 recommendations: #380, 700, 1339 and 1558.  
Motion made by: Tennille Schmitt      Seconded by: Parish Atkinson  
Voting Results: YES: 7      NO: 0      ABSTAIN: 0  
J. Mosher      Yes      H. McIntosh      Yes  
C. Bearor      Yes      T. Schmitt      Yes  
P. Atkinson      Yes      J. Sullivan      Yes  
D. Avallone      Yes
- 6.7 **CPSE Recommendations** - RESOLVED to adopt a resolution approving the following CPSE recommendations: #1303 and 1396.  
Motion made by: Cory Bearor      Seconded by: Denise Avallone  
Voting Results: YES: 7      NO: 0      ABSTAIN: 0  
J. Mosher      Yes      H. McIntosh      Yes  
C. Bearor      Yes      T. Schmitt      Yes  
P. Atkinson      Yes      J. Sullivan      Yes  
D. Avallone      Yes
- 6.8 **2017-2018 District Comprehensive Improvement Plan** - RESOLVED to adopt a resolution approving the 2017-2018 District Comprehensive Improvement Plan.  
Motion made by: Heidi McIntosh      Seconded by: Cory Bearor  
Voting Results: YES: 7      NO: 0      ABSTAIN: 0  
J. Mosher      Yes      H. McIntosh      Yes  
C. Bearor      Yes      T. Schmitt      Yes  
P. Atkinson      Yes      J. Sullivan      Yes  
D. Avallone      Yes
- 6.9 **Bid for Phase 2** - RESOLVED to adopt a resolution accepting bid for Phase 2; award for sitework contractor to TJ Fiacco in the amount of \$92,700.  
Motion made by: Cory Bearor      Seconded by: Tennille Schmitt  
Voting Results: YES: 7      NO: 0      ABSTAIN: 0  
J. Mosher      Yes      H. McIntosh      Yes  
C. Bearor      Yes      T. Schmitt      Yes  
P. Atkinson      Yes      J. Sullivan      Yes  
D. Avallone      Yes
- 6.10 **Bid for General Construction** - RESOLVED to adopt a resolution accepting bid for General Construction to Bette & Cring, LLC in the amount of \$2,390,000.  
Motion made by: Denise Avallone      Seconded by: Heidi McIntosh  
Voting Results: YES: 7      NO: 0      ABSTAIN: 0  
J. Mosher      Yes      H. McIntosh      Yes  
C. Bearor      Yes      T. Schmitt      Yes  
P. Atkinson      Yes      J. Sullivan      Yes  
D. Avallone      Yes
- 6.11 **Plumbing Construction** - RESOLVED to adopt a resolution accepting bid for Plumbing Construction to Hyde-Stone Mechanical Contractors, Inc. in the amount of \$306,142.  
Motion made by: Tennille Schmitt      Seconded by: Cory Bearor  
Voting Results: YES: 7      NO: 0      ABSTAIN: 0  
J. Mosher      Yes      H. McIntosh      Yes  
C. Bearor      Yes      T. Schmitt      Yes  
P. Atkinson      Yes      J. Sullivan      Yes      D. Avallone      Yes

6.12 **Mechanical Construction** - RESOLVED to adopt a resolution accepting bid for mechanical construction to Lawman Heating & Cooling, Inc. in the amount of \$539,000.

Motion made by: Parish Atkinson                      Seconded by: Denise Avallone  
Voting Results:        YES: 7                      NO: 0                      ABSTAIN: 0  
J. Mosher        Yes                                      H. McIntosh        Yes  
C. Bearor        Yes                                      T. Schmitt        Yes  
P. Atkinson        Yes                                      J. Sullivan        Yes  
D. Avallone        Yes

6.13 **Electrical Construction** - RESOLVED to adopt a resolution accepting bid for electrical construction to Northern Pioneer Contractors in the amount of \$458,800.

Motion made by: Heidi McIntosh                      Seconded by: Cory Bearor  
Voting Results:        YES: 7                      NO: 0                      ABSTAIN: 0  
J. Mosher        Yes                                      H. McIntosh        Yes  
C. Bearor        Yes                                      T. Schmitt        Yes  
P. Atkinson        Yes                                      J. Sullivan        Yes  
D. Avallone        Yes

6.14 **Maintenance/Housekeeping Items for Bid** - RESOLVED to adopt a resolution approving listed maintenance/housekeeping items to go out for bid.

Motion made by: Tennille Schmitt                      Seconded by: Parish Atkinson  
Voting Results:        YES: 7                      NO: 0                      ABSTAIN: 0  
J. Mosher        Yes                                      H. McIntosh        Yes  
C. Bearor        Yes                                      T. Schmitt        Yes  
P. Atkinson        Yes                                      J. Sullivan        Yes  
D. Avallone        Yes

6.15 **A/V Items for Bid** - RESOLVED to adopt a resolution approving listed A/V surplus items to go out for bid.

Motion made by: Denise Avallone                      Seconded by: Cory Bearor  
Voting Results:        YES: 7                      NO: 0                      ABSTAIN: 0  
J. Mosher        Yes                                      H. McIntosh        Yes  
C. Bearor        Yes                                      T. Schmitt        Yes  
P. Atkinson        Yes                                      J. Sullivan        Yes  
D. Avallone        Yes

## 7.0 **Personnel**

7.1 **Resignation of Alex Boccio** - RESOLVED to adopt a resolution accepting the resignation of Alex Boccio, Instrumental/Choral Teacher, with regret, effective June 30, 2017.

Motion made by: Parish Atkinson                      Seconded by: Cory Bearor  
Voting Results:        YES: 7                      NO: 0                      ABSTAIN: 0  
J. Mosher        Yes                                      H. McIntosh        Yes  
C. Bearor        Yes                                      T. Schmitt        Yes  
P. Atkinson        Yes                                      J. Sullivan        Yes  
D. Avallone        Yes

7.2 **Resignation of Ryan Scanlon** - RESOLVED to adopt a resolution accepting the resignation of Ryan Scanlon, Physical Education Teacher, with regret, effective July 2, 2017.

Motion made by: Denise Avallone                      Seconded by: Parish Atkinson  
Voting Results:        YES: 7                      NO: 0                      ABSTAIN: 0  
J. Mosher        Yes                                      H. McIntosh        Yes  
C. Bearor        Yes                                      T. Schmitt        Yes  
P. Atkinson        Yes                                      J. Sullivan        Yes  
D. Avallone        Yes

7.3 **Resignation of Mary-Katherine Brozzo** - RESOLVED to adopt a resolution accepting the resignation of Mary-Katherine Brozzo, Elementary Teacher, with regret, effective July 2, 2017.

Motion made by: Cory Bearor                                      Seconded by: Tennille Schmitt  
Voting Results:        YES: 7                      NO: 0                      ABSTAIN: 0  
J. Mosher        Yes                                      H. McIntosh        Yes  
C. Bearor        Yes                                      T. Schmitt        Yes  
P. Atkinson        Yes                                      J. Sullivan        Yes  
D. Avallone        Yes

7.4 **Jessi Bolton, Uncertified Substitute Teacher** - RESOLVED to adopt a resolution approving Jessi Bolton as an Uncertified Substitute Teacher pending fingerprinting.

Motion made by: Tennille Schmitt                      Seconded by: Cory Bearor  
Voting Results:        YES: 7                      NO: 0                      ABSTAIN: 0  
J. Mosher        Yes                                      H. McIntosh        Yes  
C. Bearor        Yes                                      T. Schmitt        Yes  
P. Atkinson        Yes                                      J. Sullivan        Yes        D. Avallone        Yes

