

HARRISVILLE CENTRAL SCHOOL
BOARD OF EDUCATION
REGULAR MEETING
December 12, 2022, at 6:00 p.m. in the Library

Present: Cory Bearor, Vice-President; Parish Atkinson, Kathy Felio, Heidi McIntosh

Also Present: Robert Finster, Superintendent/Elementary Principal; Eric Luther, MS/HS Principal, Sheryl Tuttle-Lamb, Curriculum Coordinator; Amy Frost, Business Office and Jolie Snider, District Clerk

Excused: Jan Mosher, President; Denise Avallone and Tennille Schmitt

1.0 Cory Bearor, Vice-President called the meeting to order at 6:03 p.m.

2.0 RESOLVED to adopt a single resolution approving the following routine items:

2.1 Preliminary Actions & Business Operations

- a. Additions to and Approval of Agenda
- b. Approval of Minutes – November 14, 2022
- c. Treasurer’s Reports – November 2022 Warrants
- d. Student Activities Report – October 31, 2022
- e. Claims Auditor Report – November 2022
- f. Financial Reports – None

Motion made by:	Heidi McIntosh	Seconded by:	Kathy Felio
Voting Results:	YES: 4	NO: 0	ABSTAIN: 0
C. Bearor	Yes	K. Felio	Yes
P. Atkinson	Yes	H. McIntosh	Yes

3.0 Public Participation – Mrs. Fuller and Seniors spoke to the Board regarding their request for the Senior Trip. They are requesting to fly to Virginia Beach over Spring Break and this would not require any additional days off from school. They are requesting to fly versus taking a bus due to the lower number of seniors going on the trip and the cost to rent a bus this year. Mr. Bearor stated Coach Folsom’s family was very thankful for the dedication of the Gym Floor.

4.0 Old Business - None

5.0 Committee Reports – None

6.0 New Business:

6.1 Superintendent Report/Elementary Principal Report – Mr. Finster reported we had another team’s experiment win and their project will be going to space. He congratulation Ms. Taylor, Nadia Atkinson and Maia Bernhard.

- 6.1.a Maintenance Report
- 6.1.b Transportation/Bus Garage Report
- 6.1.c Enrollment Report
- 6.1.d Health Office Report

6.2 MS/HS Principal’s Report - Mr. Luther reported that Christmas Break will start the end of next week. If the Board approves Thursday, December 22nd as a half-day, Parent-Teacher Conferences will be rescheduled to this day since some were canceled last month due to a snow day. Thirty-three students will be taking Regents Exams in January. He stated that computer-based testing will start next year. He wanted to congratulate the Boys and Girls Varsity Basketball Teams for winning their Tournaments.

6.3 Curriculum Coordinator Report – Mrs. Tuttle-Lamb stated the Elementary Teachers are working on the students’ typing skills to be prepared to computer-based testing. 7-12 ELA Teachers have been working on curriculum development and working on prioritized standards. She has been helping to model lessons for the new teachers.

6.4 Half Day for Parent-Teacher Conference – RESOLVED to adopt a resolution approving December 22, 2022 as a half-day for Parent-Teacher Conferences.

Motion made by:	Parish Atkinson	Seconded by:	Heidi McIntosh
Voting Results:	YES: 4	NO: 0	ABSTAIN: 0
C. Bearor	Yes	K. Felio	Yes
P. Atkinson	Yes	H. McIntosh	Yes

- 6.5 NYS Minimum Wage Increase – RESOLVED to adopt a resolution approving the increase of minimum wage to \$14.20/hr. effective December 31, 2022.

Motion made by:	Heidi McIntosh	Seconded by:	Kathy Felio
Voting Results:	YES: 4	NO: 0	ABSTAIN: 0
C. Bearor	Yes	K. Felio	Yes
P. Atkinson	Yes	H. McIntosh	Yes

- 6.6 Installments for Lewis County Taxpayers – RESOLVED to adopt a resolution approving installment payments for Lewis County taxpayers.

Motion made by:	Heidi McIntosh	Seconded by:	Kathy Felio
Voting Results:	YES: 4	NO: 0	ABSTAIN: 0
C. Bearor	Yes	K. Felio	Yes
P. Atkinson	Yes	H. McIntosh	Yes

Executive Session – RESOLVED to adopt a resolution approving to go into Executive Session for the purpose of medical, financial, credit, or employment history of a particular person.

Motion made by:	Heidi McIntosh	Seconded by:	Parish Atkinson
Voting Results:	YES: 4	NO: 0	ABSTAIN: 0
C. Bearor	Yes	K. Felio	Yes
P. Atkinson	Yes	H. McIntosh	Yes

The Board entered into Executive Session at 6:25 p.m. and returned at 6:50 p.m.

- 6.9 CSE Recommendations – None

- 6.10 504 Recommendations – None

- 6.11 CPSE Recommendations – None

7.0 Personnel:

- 7.1 Leave of Absence – RESOLVED to adopt a resolution approving the following Leave of Absence:

Mackenzie Weir
Teacher – 10 month
FTE – 1.0
Type – All of which falls under the Family and Medical Leave Act
Duration – January 3, 2023 – February 27, 2023 (8 weeks)

Motion made by:	Kathy Felio	Seconded by:	Parish Atkinson
Voting Results:	YES: 4	NO: 0	ABSTAIN: 0
C. Bearor	Yes	K. Felio	Yes
P. Atkinson	Yes	H. McIntosh	Yes

- 7.2 Leave of Absence – RESOLVED to adopt a resolution approving the following Leave of Absence:

Mary Weeks
Bus Monitor – 10 month
FTE – 1.0
Type – All of which falls under the Family and Medical Leave Act
Duration – December 5, 2022 – approximately 8 weeks

Motion made by:	Heidi McIntosh	Seconded by:	Kathy Felio
Voting Results:	YES: 4	NO: 0	ABSTAIN: 0
C. Bearor	Yes	K. Felio	Yes
P. Atkinson	Yes	H. McIntosh	Yes

- 7.3 Long-term Substitute – RESOLVED to adopt a resolution approving Trenton Sullivan as a Long-term Substitute for Mackenzie Weir’s Leave of Absence.

Motion made by:	Kathy Felio	Seconded by:	Parish Atkinson
Voting Results:	YES: 4	NO: 0	ABSTAIN: 0
C. Bearor	Yes	K. Felio	Yes
P. Atkinson	Yes	H. McIntosh	Yes

- 7.4 Uncertified Substitute Teacher – RESOLVED to adopt a resolution approving Cheryl Aubin as an Uncertified Substitute Teacher, pending fingerprinting.

Motion made by:	Heidi McIntosh	Seconded by:	Parish Atkinson
Voting Results:	YES: 4	NO: 0	ABSTAIN: 0
C. Bearor	Yes	K. Felio	Yes
P. Atkinson	Yes	H. McIntosh	Yes

- 7.5 Substitute Cleaner – RESOLVED to adopt a resolution approving Trevor Moody as a Substitute Cleaner, pending fingerprinting.

Motion made by:	Heidi McIntosh	Seconded by:	Kathy Felio
Voting Results:	YES: 4	NO: 0	ABSTAIN: 0
C. Bearor	Yes	K. Felio	Yes
P. Atkinson	Yes	H. McIntosh	Yes

- 7.6 Uncertified Substitute Teacher – RESOLVED to adopt a resolution approving Brooke Walker as an Uncertified Substitute Teacher, pending fingerprinting.

Motion made by:	Heidi McIntosh	Seconded by:	Parish Atkinson
Voting Results:	YES: 4	NO: 0	ABSTAIN: 0
C. Bearor	Yes	K. Felio	Yes
P. Atkinson	Yes	H. McIntosh	Yes

- 7.7 Uncertified Substitute Teacher – RESOLVED to adopt a resolution approving Nicole McDonnell as an Uncertified Substitute Teacher and Substitute Food Service Worker, pending fingerprinting.

Motion made by:	Parish Atkinson	Seconded by:	Kathy Felio
Voting Results:	YES: 4	NO: 0	ABSTAIN: 0
C. Bearor	Yes	K. Felio	Yes
P. Atkinson	Yes	H. McIntosh	Yes

- 7.8 Substitute Food Service Worker – RESOLVED to adopt a resolution Tracy Raven as a Substitute Food Service Worker, pending fingerprinting.

Motion made by:	Heidi McIntosh	Seconded by:	Parish Atkinson
Voting Results:	YES: 4	NO: 0	ABSTAIN: 0
C. Bearor	Yes	K. Felio	Yes
P. Atkinson	Yes	H. McIntosh	Yes

- 7.9 Substitute Cleaner and Substitute Food Service Worker – RESOLVED to adopt approving David Peters as a Substitute Cleaner and Substitute Food Service Worker, pending fingerprinting.

Motion made by:	Parish Atkinson	Seconded by:	Kathy Felio
Voting Results:	YES: 4	NO: 0	ABSTAIN: 0
C. Bearor	Yes	K. Felio	Yes
P. Atkinson	Yes	H. McIntosh	Yes

- 7.10 Leave of Absence – RESOLVED to adopt a resolution approving the following Leave of Absence:

Kim Cole
Cleaner – 12 month
FTE – 1.0 month
Type – All of which falls under the Family and Medical Leave Act
Duration – November 22, 2022 – unknown

Motion made by:	Heidi McIntosh	Seconded by:	Parish Atkinson
Voting Results:	YES: 4	NO: 0	ABSTAIN: 0
C. Bearor	Yes	K. Felio	Yes
P. Atkinson	Yes	H. McIntosh	Yes

- 7.11 3 hr. Food Service Worker – RESOLVED to adopt a resolution approving Cheyenne Cole as a 3 hr. Food Service Worker effective December 13, 2022.

Motion made by:	Heidi McIntosh	Seconded by:	Kathy Felio
Voting Results:	YES: 4	NO: 0	ABSTAIN: 0
C. Bearor	Yes	K. Felio	Yes
P. Atkinson	Yes	H. McIntosh	Yes

- 7.12 Substitute Food Service Worker – RESOLVED to adopt a resolution approving Caitlin Lesperance as a Substitute Food Service Worker, pending fingerprinting.

Motion made by:	Parish Atkinson	Seconded by:	Heidi McIntosh
Voting Results:	YES: 4	NO: 0	ABSTAIN: 0
C. Bearor	Yes	K. Felio	Yes
P. Atkinson	Yes	H. McIntosh	Yes

- 7.13 Assistant Bowling Coach – RESOLVED to adopt a resolution approving Kimberly Meilleur as an Assistant Bowling Coach, pending appropriate coaching certifications.

Motion made by:	Heidi McIntosh	Seconded by:	Kathy Felio
Voting Results:	YES: 4	NO: 0	ABSTAIN: 0
C. Bearor	Yes	K. Felio	Yes
P. Atkinson	Yes	H. McIntosh	Yes

- 8.0 Adjournment – The meeting was adjourned at 6:52 p.m.

Motion made by:	Kathy Felio	Seconded by:	Parish Atkinson
Voting Results:	YES: 4	NO: 0	ABSTAIN: 0
C. Bearor	Yes	K. Felio	Yes
P. Atkinson	Yes	H. McIntosh	Yes

Respectfully submitted,

Jolie Snider, District Clerk