

HARRISVILLE CENTRAL SCHOOL
BOARD OF EDUCATION
REGULAR MEETING
December 11, 2017 at 6:00 p.m.

Present: Jan Mosher, President; Cory Bearor, Vice President; Parish Atkinson at 6:06 p.m.; Denise Avallone; Heidi McIntosh and Tennille Schmitt

Excused: James Sullivan

Also Present: Robert Finster, Superintendent; Eric Luther, High School Principal; Amy Bird, Elementary Principal; Rebecca Phillips, Business Office Manager; Jolie Snider, District Clerk.

- 1.0 President Jan Mosher called the meeting to order at 6:02 p.m.
- 2.0 RESOLVED to adopt a single resolution approving the following routine items:
 - 2.1 Preliminary Actions & Business Operations
 - a. Additions to and Approval of Agenda
 - b. Approval of Minutes – Regular Meeting November 13, 2017
 - c. Treasurer’s Report – October 2017/Consideration of Claims – November 2017
 - d. Student Activities Report – None
 - e. Claims Auditor Report – November 2017
 - f. Financial Reports – October 2017

Motion made by:	Cory Bearor	Seconded by:	Denise Avallone
Voting Results: YES:	6	NO:	0
		ABSTAIN:	0
J. Mosher	Yes	D. Avallone	Yes
C. Bearor	Yes	H. McIntosh	Yes
P. Atkinson	Yes	T. Schmitt	Yes

3.0 Public Participation: Mrs. Hall discussed having a School Resource Officer present at the school and utilizing grant funds to offset the cost.

4.0 Old Business: None

5.0 Committee Reports: There will be a Shared Decision Meeting scheduled for the second week of January. There will also be a Budget meeting scheduled for January 24, 2018.

6.0 New Business:

- 6.1 **Superintendent Report** – Mr. Finster gave an update on the Building Project. The new Pre-K-12 curriculum standards were discussed.
- 6.2 6.1.a Maintenance Report
 - 6.1.b Transportation/Bus Garage Report
 - 6.1.c Enrollment Report
 - 6.1.d Health Office Report
- 6.3 **Pre-K -6 Principal’s Report**
- 6.4 **7-12 Principal’s Report**
- 6.5 **Elementary Handbook** – Second Reading

Executive Session – RESOLVED to adopt a resolution approving to go into Executive Session for the purpose of Personnel.

Motion made by:	Denise Avallone	Seconded by:	Cory Bearor
Voting Results:	YES: 6	NO: 0	ABSTAIN: 0
J. Mosher	Yes	D. Avallone	Yes
C. Bearor	Yes	H. McIntosh	Yes
P. Atkinson	Yes	T. Schmitt	Yes

The Board entered into Executive Session at 6:23 p.m. and returned at 7:15 p.m.

- 6.6 **CSE Recommendations** – RESOLVED to adopt a resolution approving the following CSE Recommendations: 1081, 1589 and 1651.

Motion made by:	Cory Bearor	Seconded by:	Parish Atkinson
Voting Results:	YES: 6	NO: 0	ABSTAIN: 0
J. Mosher	Yes	D. Avallone	Yes
C. Bearor	Yes	H. McIntosh	Yes
P. Atkinson	Yes	T. Schmitt	Yes

- 6.7 **504 Recommendations** – None
- 6.8 **CPSE Recommendations** – None

6.9 **Petty Cash** – RESOLVED to adopt a resolution approving \$100.00 petty cash to be located in the Secretary to the Superintendent’s Office.

Motion made by:	Denise Avallone	Seconded by:	Cory Bearor
Voting Results:	YES: 6	NO: 0	ABSTAIN: 0
J. Mosher	Yes	D. Avallone	Yes
C. Bearor	Yes	H. McIntosh	Yes
P. Atkinson	Yes	T. Schmitt	Yes

6.10 **Approval of 2016-2017 School Year Audit** – RESOLVED to adopt a resolution approving the 2016-2017 School Year audit.

Motion made by:	Tennille Schmitt	Seconded by:	Parish Atkinson
Voting Results:	YES: 6	NO: 0	ABSTAIN: 0
J. Mosher	Yes	D. Avallone	Yes
C. Bearor	Yes	H. McIntosh	Yes
P. Atkinson	Yes	T. Schmitt	Yes

6.11 **Tax Reports:** RESOLVED to adopt a resolution approving the 2016-2017 Tax Reports for Lewis and St. Lawrence Counties.

Motion made by:	Cory Bearor	Seconded by:	Parish Atkinson
Voting Results:	YES: 6	NO: 0	ABSTAIN: 0
J. Mosher	Yes	D. Avallone	Yes
C. Bearor	Yes	H. McIntosh	Yes
P. Atkinson	Yes	T. Schmitt	Yes

6.12 **Increase in Salaries:** RESOLVED to adopt a resolution approving the increase in Teacher Aides, Substitute Food Service Helpers and Substitute Cleaners to \$10.40 per hour effective December 31, 2017 due to increase in minimum wage.

Motion made by:	Denise Avallone	Seconded by:	Heidi McIntosh
Voting Results:	YES: 6	NO: 0	ABSTAIN: 0
J. Mosher	Yes	D. Avallone	Yes
C. Bearor	Yes	H. McIntosh	Yes
P. Atkinson	Yes	T. Schmitt	Yes

7.0 **Personnel**

7.1 **Keyboard Specialist** – RESOLVED to adopt a resolution approving Amy frost as Keyboard Specialist at a salary of \$25,000 effective December 12, 2017, pending fingerprinting.

Motion made by:	Tennille Schmitt	Seconded by:	Cory Bearor
Voting Results:	YES: 6	NO: 0	ABSTAIN: 0
J. Mosher	Yes	D. Avallone	Yes
C. Bearor	Yes	H. McIntosh	Yes
P. Atkinson	Yes	T. Schmitt	Yes

7.2 **Approval of Maternity Leave** – RESOLVED to adopt a resolution approving maternity leave for Liza Pomnville on/or around May 7, 2018 through the remainder of the 2017-2018 school year.

Motion made by:	Cory Bearor	Seconded by:	Parish Atkinson
Voting Results:	YES: 6	NO: 0	ABSTAIN: 0
J. Mosher	Yes	D. Avallone	Yes
C. Bearor	Yes	H. McIntosh	Yes
P. Atkinson	Yes	T. Schmitt	Yes

7.3 **CIO** – RESOLVED to adopt a resolution approving Lisa Mitchell as the CIO including other duties as deemed necessary by the Superintendent effective November 20, 2017, at her current salary.

Motion made by:	Heidi McIntosh	Seconded by:	Parish Atkinson
Voting Results:	YES: 6	NO: 0	ABSTAIN: 0
J. Mosher	Yes	D. Avallone	Yes
C. Bearor	Yes	H. McIntosh	Yes
P. Atkinson	Yes	T. Schmitt	Yes

7.4 **Teaching Assistant** – RESOLVED to adopt a resolution approving Sara Atkinson as a full-time tenure track Teaching Assistant, effective October 5, 2017.

Motion made by:	Cory Bearor	Seconded by:	Denise Avallone
Voting Results:	YES: 6	NO: 0	ABSTAIN: 0
J. Mosher	Yes	D. Avallone	Yes
C. Bearor	Yes	H. McIntosh	Yes
P. Atkinson	Yes	T. Schmitt	Yes

7.5 **Uncertified Substitute Teacher** – RESOLVED to adopt a resolution approving Alicia Swanson as an Uncertified Substitute Teacher, pending fingerprinting.

Motion made by:	Denise Avallone	Seconded by:	Parish Atkinson
Voting Results:	YES: 6	NO: 0	ABSTAIN: 0
J. Mosher	Yes	D. Avallone	Yes
C. Bearor	Yes	H. McIntosh	Yes
P. Atkinson	Yes	T. Schmitt	Yes

7.6 **Uncertified Substitute Teacher** – RESOLVED to adopt a resolution approving Eva Weekes as an Uncertified Substitute Teacher, pending fingerprinting.

Motion made by:	Tennille Schmitt	Seconded by:	Cory Bearor
Voting Results:	YES: 6	NO: 0	ABSTAIN: 0
J. Mosher	Yes	D. Avallone	Yes
C. Bearor	Yes	H. McIntosh	Yes
P. Atkinson	Yes	T. Schmitt	Yes

7.7 **Uncertified Substitute Teacher** – RESOLVED to adopt a resolution approving David Bevins as an Uncertified Substitute Teacher, pending fingerprinting.

Motion made by:	Heidi McIntosh	Seconded by:	Cory Bearor
Voting Results:	YES: 6	NO: 0	ABSTAIN: 0
J. Mosher	Yes	D. Avallone	Yes
C. Bearor	Yes	H. McIntosh	Yes
P. Atkinson	Yes	T. Schmitt	Yes

7.8 **Substitute Monitor** – RESOLVED to adopt a resolution approving Judy Tidabeck as a Substitute Monitor, pending fingerprinting.

Motion made by:	Cory Bearor	Seconded by:	Denise Avallone
Voting Results:	YES: 6	NO: 0	ABSTAIN: 0
J. Mosher	Yes	D. Avallone	Yes
C. Bearor	Yes	H. McIntosh	Yes
P. Atkinson	Yes	T. Schmitt	Yes

8.0 **Adjournment** – Meeting was adjourned at 7:39 p.m.

Motion made by:	Cory Bearor	Seconded by:	Denise Avallone
Voting Results:	YES: 5	NO: 0	ABSTAIN: 1
J. Mosher	Yes	D. Avallone	Yes
C. Bearor	Yes	H. McIntosh	Abstain
P. Atkinson	Yes	T. Schmitt	Yes

Respectfully submitted,

Approved by,

Jolie Snider
Board of Education Clerk

Jan Mosher
Board of Education President