

**HARRISVILLE CENTRAL SCHOOL
BOARD OF EDUCATION
REGULAR MEETING
SUPERINTENDENT'S MEMORANDUM
February 13, 2023 at 6:00 p.m. - Library**

- 1.0 Board President will call the meeting to order.**
- 2.0 Consent Agenda – RECOMMENDED ACTION – Adopt a single motion to approve the following routine items:**
 - 2.1 Preliminary Actions and Business Operations**
 - A. Additions to and Approval of Agenda**
 - B. Approval of Minutes – January 9, 2023 – Enc. 2.1B**
 - C. Treasurer’s Report – October and November 2022 - Enc. 2.1C**
 - D. Student Activities Report – December 31, 2022 – Enc. 2.1D**
 - E. Claims Auditor Report – January 2023 – Enc. 2.1E**
 - F. Financial Reports – October and November 2022 Enc. 2.1F**
- 3.0 Public Participation**
 - 3.1 Board President will take public comments at this time.**
- 4.0 Old Business – None**
- 5.0 Committee Report(s) –**
 - 5.1 Finance Meeting – January 31, 2023**
 - 5.2 Safety Meeting – February 7, 2023 – Enc. 5.2**
- 6.0 New Business**
 - 6.1 Superintendent’s Report/Elementary Principal Report**
 - A. Maintenance Report – Enc. 6.1A**
 - B. Transportation/Bus Garage Report – Enc. 6.1B**
 - C. Enrollment – Enc. 6.1C**
 - D. Health Office Report – Enc. 6.1D**
 - 6.2 MS/HS Principal’s Reports – Enc. 6.2**
 - 6.3 Curriculum Coordinator Report – Enc. 6.3**
 - 6.4 Memorandum of Understanding – Lewis County Board of Elections – RECOMMENDED ACTION - Adopt a resolution approving the Memorandum of Understanding with the Lewis County Board of Elections for the District Vote on May 16, 2023. Enc. 6.4**
 - 6.5 Sports Merger – RECOMMENDED ACTION – Adopt a resolution approving the merger with Gouverneur Central School for all levels of boys and girls track to be hosted at Gouverneur Central School. Enc. 6.5**
 - 6.6 Compensated Absence Reserve Fund – RECOMMENDED ACTION – Adopt a resolution approving the transfer of \$47,000 from the Compensated Reserve Account to the General Fund Class Account to pay accrued benefits due to employees upon retirement.**
 - 6.7 Retirement Contribution Reserve – RECOMMENDED ACTION – Adopt a resolution approving the transfer of \$121,221 from the Retirement Contribution Reserve Account to**

the General Fund Class Account to offset the New York State and Local Employees' Retirement System Annual Bill.

- 6.8 Debt Service Reserve - Interfund Transfer – RECOMMENDED ACTION – Adopt a resolution approving the transfer of \$161,568 from the Debt Service Reserve Account to the General Fund Class Account to cover debt service interest payments on outstanding bonds.**

Executive Session - RECOMMENDED ACTION – Adopt a resolution approving going in to Executive Session for the purpose of the medical, financial, credit, or employment history of a particular person.

- 6.9 CSE Recommendations – RECOMMENDED ACTION – Adopt a resolution approving the following CSE recommendations: 880, 896, 1240, 1822, 1865 and 1960. Enc. 6.9**

- 6.10 504 Recommendations – RECOMMENDED ACTION – Adopt a resolution approving the following 504 recommendations: 940 (Grade 7 and 8) and 1506. Enc. 6.10**

- 6.11 CPSE Recommendations - None**

7.0 Personnel

- 7.1 Unpaid Leave of Absence – RECOMMENDED ACTION - Adopt a resolution approving the following unpaid Leave of Absence. Enc. 7.1**

Mary Weeks, Bus Monitor

FTE – 1.0

Type – Some of which falls under the Family and Medical Leave Act

Duration - February 14, 2023 for an undetermined amount of time.

- 7.2 Leave of Absence – RECOMMENDED ACTION – Adopt a resolution approving the following Leave of Absence. Enc. 7.2**

Liza Pominville

FTE – 1.0

Type – All of which falls under the Family and Medical Leave Act

Duration – May 23, 2023 – June 30, 2023

- 7.3 Leave of Absence – RECOMMENDED ACTION - Adopt a resolution approving the following Leave of Absence. Enc. 7.3**

Alexis Ebersol

FTE – 1.0

Type – Some of which falls under the Family and Medical Leave Act

Duration – March 1, 2023 – June 30, 2023

- 7.4 Resignation – Speech Pathologist – RECOMMENDED ACTION - Adopt a resolution accepting, with regret, the resignation of Cindy Martin, Speech Pathologist, effective July 1, 2023. Enc. 7.4**

- 7.5 Resignation – Teaching Assistant – RECOMMENDED ACTION – Adopt a resolution accepting with regret the resignation of Patrick Kelly, Teaching Assistant, effective January 31, 2023. Enc. 7.5**
- 7.6 Teaching Assistant – RECOMMENDED ACTION – Adopt a resolution approving Patrick Kelly as a full-time Teaching Assistant at an annual salary of \$26,299 to be pro-rated for the remainder of the 2022/2023 school year with \$100/annually for Level 3 Teaching Assistant, effective February 17, 2023.**
- 7.7 Long-term Substitute – Middle School Special Education Teacher – RECOMMENDED ACTION - Adopt a resolution approving Trenton Sullivan as a Long-term Substitute as a Middle School Special Education Teacher per the HTA Contract at Level 3 at a rate of \$175/day, effective May 23, 2023. Enc. 7.7**
- 7.8 Weight Room Monitor – RECOMMENDED ACTION – Adopt a resolution approving Deanna Hughes as Weight Room Monitor at \$20.00/hr., effective January 30, 2023.**
- 7.9 Weight Room Monitor – RECOMMENDED ACTION – Adopt a resolution approving Nathan Schmitt as a Weight Room Monitor at \$20.00/hr., effective January 19, 2023.**
- 7.10 Substitute Bus Monitor – RECOMMENDED ACTION – Adopt a resolution approving Sara Atkinson as a Substitute Bus Monitor at a rate of \$14.20/hr. (Currently a Teaching Assistant) Enc. 7.10**
- 7.11 Uncertified Substitute Teacher and Substitute Food Service Worker – RECOMMENDED ACTION - Adopt a resolution approving Karissa Stowell as an Uncertified Substitute Teacher at a rate of \$115/day and Substitute Food Service Worker at \$14.20/hr., pending fingerprinting. Enc. 7.11**
- 7.12 Uncertified Substitute Teacher – RECOMMENDED ACTION – Adopt a resolution approving Tyler Ebersol as an Uncertified Substitute Teacher, at a rate of \$115/day, pending fingerprinting. Enc. 7.12**
- 7.13 Uncertified Substitute Teacher – RECOMMENDED ACTION – Adopt a resolution approving Caitlin Lesperance as an Uncertified Substitute Teacher, at a rate of \$115/day. (Currently a Substitute Food Service Worker).**
- 7.14 Uncertified Substitute Teacher – RECOMMENDED ACTION – Adopt a resolution approving Joshua Bennett as an Uncertified Substitute Teacher at a rate of pay of \$115/day, pending fingerprinting. Enc. 7.14**
- 7.15 Uncertified Substitute Teacher – RECOMMENDED ACTION – Adopt a resolution approving Hannah McIntosh as an Uncertified Substitute Teacher at a rate of \$115/day, pending fingerprinting. Enc. 7.15**
- 7.16 Uncertified Substitute Teacher – RECOMMENDED ACTION – Adopt a resolution approving Emily Jimenez as an Uncertified Substitute Teacher at a rate of \$115/day, pending fingerprinting. Enc. 7.16**

7.17 Substitute Clerical Worker and Uncertified Substitute Teacher – RECOMMENDED ACTION – Adopt a resolution approving Amber Boulden as a Substitute Clerical Worker at \$14.20/hr. and an Uncertified Substitute Teacher at a rate of \$115/day, pending fingerprinting. Enc.7.17

8.0 Information and Correspondence

- **Boards and Administrator – January 2023; March 2023**

9.0 Adjournment